MID-ATLANTIC ARCHIVIST

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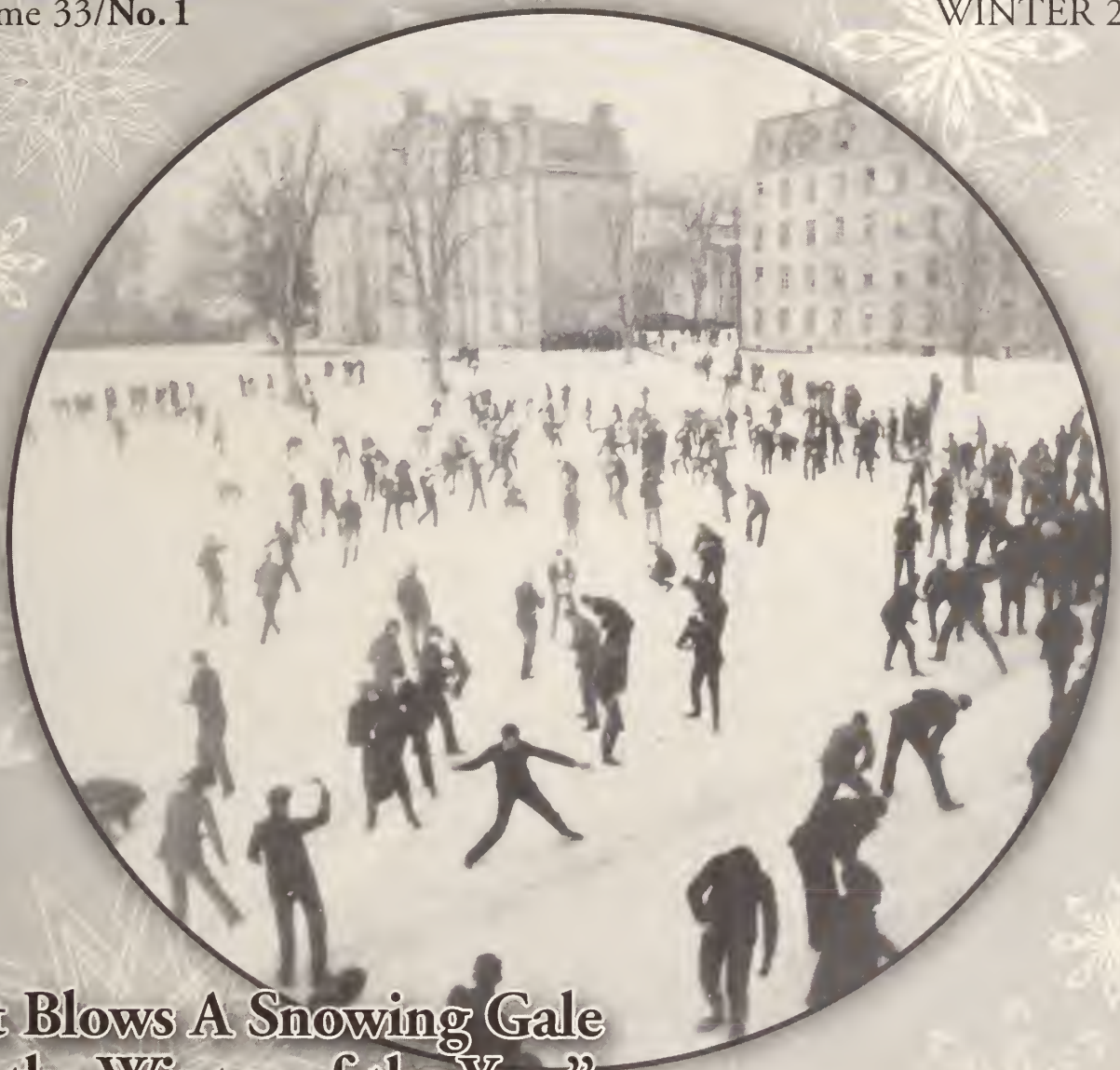

"It Blows A Snowing Gale in the Winter of the Year"

- *A Modern Archives Institute Experience*
- *MARAC Marches to Arlington!*
- *EAD and the Common Archivist*

MARAC
MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

From the Chair

The past few months have been quite busy for MARAC, and I'd like to bring you up-to-date on a number of issues of importance to the organization.

As you read in the dues renewal notices in July, an anonymous benefactor challenged MARAC members to make $4,000 in donations to the Educational Endowment Fund by December 31, and the benefactor would match our donations at $.50 for every dollar donated up to that $4,000. I'm very pleased to announce that we have exceeded this goal! Congratulations and a very sincere thank you to all the members who participated in this campaign. A special word of thanks to our anonymous donor who has made our Educational Endowment Fund such a priority.

In a related piece of business, at Gettysburg the Development Committee proposed and the Steering Committee approved a policy statement for the Educational Endowment Fund, which includes how the endowment will be funded and investment management policies. With this document in place, all members should feel quite confident that any donation made to the Education Endowment Fund will be used for educational purposes.

Another change began with the New Year, when our administrative services firm changed. Our old firm, Kimball and Associates, officially notified MARAC in late October that it would be joining forces with another association management firm, and that we would have the opportunity to follow K&A to this new firm, or to seek new management. At Gettysburg, the Steering Committee met with the new firm, but decided to seek additional proposals, and empowered the officers to make the final decision. In early December, the officers decided to give our contract to the newly established firm of Catherine P. Lamoureux Association and Convention Management. The Steering Committee is pleased we are able to continue our business relationship with Catherine, which provides the organization with continuity in our administrator services, as Catherine has served as our administrator since the summer of 2000. Catherine has sub-let office space in the same building as K&A's offices, so we have not had to change a great deal of our contact information. We have a new suite number, a new fax number, and Catherine has a new e-mail address. Our street address and the phone number remain the same.

Please accept my best wishes for a professionally successful New Year.

Lisa Mangiafico

MARAC 2003 Finding Aids Award

Submissions are now being accepted for the 2003 MARAC Finding Aids Award to recognize outstanding achievement in the preparation of finding aids, paper or electronic, by institutions in the MARAC region. The finding aids must be issued by an institution in the MARAC region. Nominated finding aids must have been available to the public in the calendar year 2003. The top award, the Frederic M. Miller Finding Aids Award, recognizes the life and work of Dr. Miller. Monetary awards are presented at the Spring meeting in April 2004.

More information on the Finding Aids Award Committee selection process can be found on the MARAC web page: www.marac.info/findaidcom.htm.

To nominate a finding aid for the award, please send the URL or two copies of a printed finding aid, by **March 5, 2004** to:

Fernanda Helen Perrone, D. Phil.
Archivist and Head, Exhibitions Program
Special Collections and University Archives
Rutgers University Libraries
169 College Avenue
New Brunswick, NJ 08901
732 932-7006 x363
FAX: 732 932-7012
email: hperrone@rci.rutgers.edu

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Cover image:
Princeton University students join in a mass snowball fight during the winter of 1891. Reunion Hall and West College can be seen in the background. Image courtesy of Princeton University Library. (SP1, Image #032. University Archives. Department of Rare Books and Special Collections. Princeton University Library.)

Cover title from the poem, 'It Blows a Snowing Gale,' by Robert Louis Stevenson.

Steering Committee Minutes—Fall 2003

October 30, 2003, Gettysburg Hotel, Gettysburg, PA.

Below are the official minutes of the most recent MARAC Steering Committee meeting, as recorded by the MARAC Secretary. For full Officer, Committee, and Caucus reports, please see the MARAC website: www.marac.info/minutes.htm.

Present:
Debra Basham, Marisa Bourgoin, Lauren Brown, Jim Byers, Rebecca Collier, Tom Connors, Alan DeLozier, Laura Drake, Jackie Esposito, Faye Haskins, Geof Huth, Margaret Jerrido, Kristine Kaske, Joan Echtenkamp Klein, Mike Knies, Catherine Lamoureux, John LeGloahec, Lisa Mangiafico, Mary Mannix, Susan McElrath, Richard McKinstry, Rachel Onuf, Jim Quigel. Pam Whitenack welcomed the group.

CALL TO ORDER
5:32 p.m.

APPROVAL OF THE MINUTES—SPRING 2003 TRENTON MEETING

John LeGloahec moved to change Catherine Payson to Catherine Lamoureux. Motion carried.

Becky Collier moved that the minutes be approved. Motion carried.

PRESENTATION BY RICHARD CRISTOL, EXECUTIVE VICE PRESIDENT, THE KELLEN COMPANY

Kimball & Associates (K&A) is dissolving and going into business with The Kellen Company, another association management company; The Kellen Company made a proposal to assume K & A's responsibilities for MARAC.

Following the presentation by Richard Cristol, a lengthy discussion concerning options and issues for MARAC as a result of this association management company change ensued.

Geof Huth moved that we ask Catherine Lamoureux to submit a proposal—complete with a list of the company's resources—to finish out the current year, that we give the officers of MARAC the power to evaluate and decide on the proposal, and that, if the proposal is adequate, they accept the proposal and inform Phil Kimball and the Kellen Company after the proposal is signed. Motion carried.

OFFICERS' REPORTS:

Chair
Written report submitted.

K & A Administrator's Report
Written report submitted. Catherine Lamoureux reported that there had been 14 walk-ins at the registration table by the time of the Steering Committee meeting.

Vice Chair (including Meetings Coordinating Committee)
Written report submitted. A registration fee of $65 was approved for the Arlington Spring 2004 Meeting. There was discussion about the coordination of workshops and vendors. The timelines and responsibilities outlined in the manual will be revisited. Concerning cancellation of workshops and tours, it is recommended that minimum and maximum numbers to formalized. Communication issues will be addressed and formalized. A meeting in either Albany or New York City is being investigated for Spring 2005; Wilmington is being considered for 2006 or as a fallback for 2005. A joint meeting with MAC is being thought about for 2006. It is anticipated that Williamsburg will be the site for the Spring 2007 meeting; Baltimore is a possibility for Fall 2007.

Secretary
No report.

Treasurer and Finance Committee
Written reports submitted. The Finance Committee forwarded to the Steering Committee a proposed registration fee of $65 for the Arlington Spring 2004 meeting. The Finance Committee approved but decided not to forward a proposed registration fee of $70 for Arlington; the $70 fee would have set precedent. John LeGloahec moved that the Steering Committee approve the proposed budget for the Arlington meeting with the $65 registration fee. A discussion ensued concerning high costs not being full costs; a $65 registration fee does make money; and the Arlington meeting will have the lowest hotel cost since the 2001 Richmond meeting. Motion carried.

Archivist
Written report submitted. Lauren Brown, MARAC Archivist, thanked Christy Lutz, a University of Maryland graduate student, for her help with the MARAC Archives and finding aid.

COMMITTEE REPORTS:
The Chair reported that she had noticed vacancies in the Web listings for standing committees. She reminded the committee chairs that Catherine is able to provide the names of anyone who said they were interested in serving on a committee when they sent in their dues renewal form. Lisa can appoint anyone who is interested in serving on a committee.

Education
Written report submitted. Tom Connors, Committee Chair, reported that the Appraisal and Copyright workshops at the Gettysburg meeting were very popular and had

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waiting lists; they will be offered again in Arlington. A total of 65 people registered for workshops at Gettysburg. Tom is coordinating the workshops for the Arlington Spring meeting, working with Trina Yeckley. Some of the workshops being considered include: disaster planning; resume writing for archivists; arrangement and description; and metrics/evaluation for administrators. Offering an SAA workshop, possibly EAD or Perspectives on Digital Preservation, is being investigated. Jay Gaidmore is going off the committee and Sarah Nerney is coming on.

Nominations & Elections
A written update was given to the Chair, who reported to the Steering Committee that the Committee is working on putting together a slate.

Outreach
Written report submitted. A MARAC press release will be done again in 2004, as it was successful this year. Faye Haskins, Committee Chair, reported that the committee needs 1-2 more people.

Membership
Written report submitted. Mike Knies, Committee Chair, requested brochure revisions. He encouraged Steering Committee members to attend the new members function at 7:45 a.m. on Friday, October 31. He thanked Christy Lutz, working in the MARAC Archives with Lauren Brown, for pulling all old MARAC survey questions. These will be considered when coming up with questions for the upcoming large-scale, grant-funded archival census; Mike is representing MARAC on the survey creation committee. Mike reported that we should get lots of demographic information as a result of the SAA-IMLS survey, both for the profession generally and for MARAC specifically.

Arline Custer Memorial Award
Written report submitted. Make change to the correct spelling of Rebecca Ebert. Marisa Bourgoin, Committee Chair, thanked the committee and reported that it had been a good, strong year for submissions.

Finding Aids Award
Written report submitted.

Publications
Written report submitted. Discussion took place about the proposed redesign of MARAC Web site. Examples of the current Web site and the proposed Web site were shown. The possibility of having a calendaring feature on the Web site, where members could input information about events, was suggested, as it would be less work for the Webmaster. There was discussion about the sales and production of technical leaflets, how to solicit writers and topics, and the idea of finding subject specialists reviewers for technical leaflets, which was proposed by the Publications Committee. The bottom line for technical leaflets is that they need to be timely; our current ones are dated. The idea of electronic v. print for publication should be investigated.

Development
Written report submitted. There was a letter in the registration packet for the Gettysburg meeting providing information about the education endowment fund matching grant opportunity courtesy of an anonymous donor; the deadline for this challenge grant is December 31, 2003. People who had signed up for any of the tours that were cancelled at the Gettysburg meeting were asked to redirect their fees to the endowment fund and some did. Jim Byers, Committee Chair, asked all Steering Committee members to contribute to help meet the challenge grant. The Development Committee in developing the Educational Endowment Fund Policy placed a great deal of trust in the Steering Committee. The Development Committee moved that the second sentence in "A. Funding, 3," be changed from "Conference income is determined to be any funds in excess of all conference expenses, and mandatory conference profit of $2.50 for each conference attendee" to "Conference income is determined to be any funds in excess of all conference expenses." After some discussion of the status of the clause that was deleted, the motion carried. The Development Committee moved that, on the advice of a financial counselor, MARAC move $15,000 out of a money market account and invest it instead. Motion carried. The terms of almost the entire committee will be concluding in May, but they are working to stagger years of service to ease transition through possible one year re-appointments with concurrence of the MARAC Chair.

National Coalition for History (NCH)
Written report submitted. Lisa Mangiafico, MARAC Chair, sent a letter to Bruce Craig asking that MARAC have a rotating seat on NCH's Policy Board. Jeff Flannery will attend the meeting on January 9, 2004 as MARAC's representative.

STATE CAUCUS REPORTS:

Delaware
Written report submitted.

District of Columbia
Written report submitted. The Charters of Freedom exhibit at the National Archives has reopened.

Maryland
Written report submitted.

New Jersey
Written report submitted.

New York
Written report submitted. Pulitizer-

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Prize winning author William Kennedy has given his papers to SUNY-Albany.

Pennsylvania
Written report submitted.

Virginia
Written report submitted.

West Virginia
Written report submitted.

OLD BUSINESS
The MARAC Strategic Plan will be the focus of the January Steering Committee meeting. All notes should be forwarded to Lisa by December 15. There was some discussion about revamping the 1996 MARAC Strategic Plan and MARAC's core values. Mary Mannix, Maryland State Caucus Representative, gave an update on the Montgomery County issue, which is also in the Maryland Caucus report.

NEW BUSINESS
MARAC's bylaws are the exception to the more usual nebulous documentation for our organization. The Chair appointed Marisa Bourgoin to serve as head of an ad hoc committee to review nebulous documentation and governance issues and pull together a separate procedural manual/organizational handbook for MARAC. A good model for this proposed handbook is the Meetings Coordinating Committee's manual. As a complementary move copies of parliamentary regulations will be disseminated to all committee chairs.

The Winter Steering Committee meeting will be held on January 23, 2004 (first choice) or January 16, 2004 (second choice). There was some discussion about a meeting site. Mary Mannix will investigate.

Jackie Esposito asked if MARAC was going to react to the federal Patriot Act to prevent access to collections. The new legislation will have a negative impact on copyright and control of databases. Jackie will contact Bruce Craig and SAA's Privacy & Confidentiality Roundtable to see if there is applicable text we could use; she will investigate the subject further. There was discussion about other organizations' response or lack of response to this issue.

ADJOURNMENT
John LeGloahec moved that we adjourn. Motion carried. Meeting adjourned at 9:17 p.m.

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Treasurer's Report, Fiscal Year 2003, 4th Quarter

July 1, 2003 to September 30, 2003

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% of Budget
REVENUE AND SUPPORT							
Membership Dues	$38,000.00	$7,814.00	$1,459.00	$377.00	$20,872.00	$30,522.00	80%
Publications Sales	$450.00	$54.00	$3.00	$99.50	$6.00	$162.50	36%
Pub. Advertising	$850.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
Bank Interest	$3,400.00	$238.92	$223.80	$216.72	$171.01	$850.45	25%
Investments	$0.00	$15,000.00	$0.00	$0.00	$345.58	$15,345.58	0%
Conferences	$10,000.00	$29,359.55	$6,750.00	$23,654.15	$15,493.26	$75,256.96	753%
Mailing List Sales	$100.00	$0.00	$40.00	$0.00	$40.00	$80.00	80%
Contributions	$6,000.00	$239.00	$110.00	$10.00	$2,598.00	$2,957.00	49%
Miscellaneous	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
Total Revenue - Support	$59,000.00	$52,705.47	$8,585.80	$24,357.37	$39,525.85	$125,174.49	
EXPENSES							
General	$1,170.00	$0.00	$907.34	$839.00	$10.00	$1,756.34	150%
Administrator	$31,400.00	$5,673.57	$4,668.56	$12,266.65	$9,976.66	$32,585.44	104%
Treasurer	$730.00	$68.50	$927.00	$113.67	$79.00	$1,188.17	163%
State Caucuses	$700.00	$190.69	$0.00	$7.40	$0.00	$198.09	28%
Committees	$2,400.00	$74.35	$1,097.51	$0.00	$830.17	$2,002.03	83%
Publications	$17,600.00	$3,912.02	$3,407.53	$3,078.72	$6,189.29	$16,587.56	94%
Investments	$0.00	$15,000.00	$0.00	$0.00	$300.00	$15,300.00	0%
MARAC Archivist	$400.00	$0.00	$0.00	$0.00	$400.00	$400.00	100%
Awards	$800.00	$300.00	$0.00	$450.00	$0.00	$750.00	94%
Conference Expenses	$0.00	$16,953.35	$1,274.00	$12,103.68	$20,013.05	$50,344.08	0%
MARAC Scholarship	$3,800.00	$1,582.87	$0.00	$1,429.24	$0.00	$3,012.11	79%
Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
Total Expenses	$59,000.00	$43,755.35	$12,281.94	$30,288.36	$37,798.17	$124,123.82	
NET INCOME or (LOSS)		($8,950.12)	($3,696.14)	($5,930.99)	$1,727.68	$1,050.67	

SUMMARY—SECOND QUARTER FY 2002–2003

Opening Balance	$132,026.40
Income	$39,525.85
Expenses	($37,798.17)
Closing Balance	$133,754.08
Account Balances	
Checking	$42,517.62
Money Market	$75,890.88
Total	$133,754.08

FUND	OPENING	CREDITS	Debits	Closing
Operating	$43,194.61	$36,411.26	($37,498.17)	$42,107.70
Endowment	$29,831.79	$3,114.59	($300.00)	$32,646.38
Reserve	$59,000.00			$59,000.00
Totals	$132,026.40	$39,525.85	($37,798.17)	$133,754.08

United States Capital Historical Society Fellowship

Applications are invited for the eighteenth year of the United States Capital Historical Society Fellowship. This fellowship is designed to support research and publication on the history of the art and architecture of the United States Capitol and related buildings. Graduate students and scholars may apply for periods ranging from one month to one year; the stipend is $2000 per month. **Applications must be postmarked by March 15, 2004.** For further information contact Dr. Barbara Wolanin, Curator, Architect of the Capitol, Washington, D.C. 20515, (202) 228-1222.

The Modern Archives Institute

An Archivist's Experience

MARAC provides scholarship funds for one individual to attend each Modern Archives Institute. The scholarship award covers the tuition and up to $200 in related expenses. This scholarship was established in honor of MARAC member Leonard Rapport and is known as the Leonard Rapport Modern Archives Institute Scholarship. Marian Taliaferro of the Association of American Medical Colleges was the beneficiary for the June 2003 session.

MARAC benevolently granted me a scholarship to attend the Modern Archives Institute held this past summer from June 2–13 at Archives II. From attending the classes during those two weeks, I walked away with a much-increased knowledge and ease in working with archives, and also a cadre of people with whom I might confer on best practices and advice.

Modern Archives Institute Director Mary Rephlo ensured that our program covered a wide range of important issues regarding working with archives. The other participants and I were treated to presentations, tours and workshops put on by National Archives staff as well as staff from the National Gallery of Art, the National Historical Publications and Records Commission (NHPRC) and the Library of Congress. Our group of about 21 people learned about archival theory and practice, records management, appraisal and acquisition, arrangement and description, reference, access (including web access), law, public programs, grants, management, preservation, conservation, electronic records, ethics and professional issues. The Institute's directors also devoted time to talk about special collections, which for us included photos, maps and machine-based audiovisual materials.

Of course, those sessions I found most enjoyable were the ones which filled the gaps of knowledge I needed to fulfill the needs of my employer, the Association of American Medical Colleges. While I have tried to do a good job for the association, I was uneasy in working with archives because of their incongruence with the practices I learned via coursework and practical experience while earning a master's in library science. I learned that archival practices are less written in stone or standardized than library practices. Other areas which I found useful were those which I hadn't experienced in the library science field.

One of the first of these new fields we studied was records management. A records management policy for my association had been approved just a few months before my attendance at the Institute. While we had the support of executive staff and their endorsement of the policy, we still needed to work on buy-in for increased success in gathering the documents necessary for an adequate collection. The MAI presentation on records management policies showed me ways to better ensure that we would receive the documents. The speaker made recommendations to get executive staff to support the archives and their policies, as well as to publicize the archives in staff publications, intranet sites and other places from which people might learn about the archives.

Many of the other areas in which the MAI lecturers helped me significantly were those which elaborated on ways to increase access to archives via description and arrangement, as well as technological issues. When reviewing the backlog of archives at my association, I was bewildered at how to arrange some of the documents because I didn't fully grasp the organizational arrangement, much less the archival practice of arrangement by department, sanctity of original order, and provenance. Since almost all control in libraries is by subject (if not document type or sub-collection), my orientation to archival order was found at the Modern Archives Institute. Tied to the wealth of information the lecturers imparted to us were the exercises they assigned, giving us practical experience in creating finding aids.

Later on at the MAI, my eyes were opened to the importance of gift policies regarding archives. The speaker for this session and another on law mentioned several prominent examples of donations to archives which were later called into question. Those speakers couldn't stress enough the importance of having a good gift policy in place to deal with legal issues, including copyright, and other concerns such as accretions.

Finally, the area on archives and the web struck me as very useful. Since the National Archives posts so much information about their collections online, they probably know better than most about the effects of such widespread and increased access to their collections. As with the other components of our training, some points stressed by the lecturer in this session echoed those in others: increase access while trying to minimize physical destruction of documents; provide reference help—if virtually, then through good finding aids and histories; think of how to best address user needs; and work to increase public knowledge about the archives so that they use and support it.

While the lectures and exercises given to us were extremely helpful

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in educating us about the world of archives, we also benefited from meeting one another and hearing about each other's archives and professional problems. The real life examples brought forth in each session illustrated and reinforced all the lessons we learned. Additionally, we left the MAI with a foundation for continuing relations with every other archivist who attended. While book knowledge is useful, personal connections also prove very useful.

Throughout the two weeks at the Modern Archives Institute, I learned quite a bit about archival arrangement and description, gift policies, collection management, and web access. Through this introduction, I could see that the knowledge needed for working in archives is very broad, which only gives me reason to take as many opportunities as possible to learn more about archives. Let us hope that other archivists always have the opportunity to attend the Modern Archives Institute, and to receive this generous funding from MARAC to take advantage of that opportunity.

Marian Taliaferro
Association of American Medical Colleges
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See us at the
MARAC Conference October 31, 2003
in Gettysburg, PA

Mark Your Calendars!

MARAC returns to Arlington, April 22–24, 2004

Join us for the Spring 2004 meeting, "Archives: In the National Interest" at the Key Bridge Marriott in Arlington, Virginia! Situated on the banks of the Potomac across from Georgetown, the Key Bridge Marriott is in the heart of the Washington DC area, and a short distance from the Rosslyn Metro station.

Featuring sessions on a wide range of topics, the meeting will offer opportunities to discuss the documentation of African American communities, the challenges of working with the papers of politicians, local history collections and many other topics. The plenary speakers will be David Mengel and John Powers, both of the National Archives and Records Administration, discussing the Richard M. Nixon Tapes. Our luncheon speaker is Anthony Pitch, winner of the 2001 Arlene Custer Award, discussing the assassination of Abraham Lincoln. The Friday evening wine and cheese reception will be held at the Women in Military Service for America Memorial at Arlington National Cemetery.

Prior to the meeting and following the Saturday sessions, tours will be offered to numerous attractions in Northern Virginia including Old Town Alexandria, Gunston Hall, the Pope-Leighey House, a tour of Virginia Wineries, and the recently opened National Air and Space Museum, Steven F. Udvar-Hazy Center, Smithsonian Institution in Chantilly, Virginia.

THE WOMEN IN MILITARY SERVICE FOR AMERICA MEMORIAL IN ARLINGTON, SITE OF THE EVENING RECEPTION. PHOTO BY MSGT. JOHN KILLIAN, USMC.

The meeting program with complete meeting information will be mailed soon. We look forward to seeing you in Arlington!

Welcome New Members!

Scott R. Anderson — *Millersville University*

Jennifer Andrews — *Hagley Museum & Library*

F. Michael Angelo — *Thomas Jefferson University*

Louise A. Arnold-Friend — *US Army Heritage & Education Center*

Meghan Attalla — *National Library of Medicine*

Barbara Austen — *Connecticut Historical Society*

Hugh B. Bamberger — *Historical Society of the Phoenixville Area*

Karen B. Bell — *National Archives & Records Administration*

Erica Bicchieri — *Rockefeller Library, Colonial Williamsburg*

Monica Blank — *Rockefeller Archive Center*

Thomas J. Blumer — *Laura Virginia Hale Archives*

Elizabeth Borja — *University of Maryland*

Barbara A. Brophy — *Historical Society of Berks County*

Francis Bernard Butt — *IHM Sisters, Servants of the Immaculate Heart of Mary*

Jennifer Chesney — *Gettysburg College*

Todd Cohn — *Hagley Museum & Library*

Robert Congleton — *Rider University*

Mary Beth Corrigan — *Riggs Bank*

Heather Crocetto — *Eric Friedheim Library at the National Press Club*

Susan E. Davis — *University of Maryland*

John Diefenderfer — *DePaul Provincial House*

Michelle Dolbec — *International Monetary Fund*

Tanya Elder — *Center for Jewish History*

Kevin Stone Fries — *University of Maryland College Park*

Sharon Gallagher RSM — *Sisters of Mercy of the Americas, Dallas Reg. Com.*

Katherine Gallup — *Historical Society of Pennsylvania*

Russell L. Gasero — *Reformed Church in America*

Lauren K. Glaettli — *Geroge Mason University*

Greg Goodell — *National Park Service – GETT*

Lawrence T. Greene — *Joint Free Public Library of Morristown & Morris Township*

Eric G. Grundset — *DAR Library*

Anne Hakes — *George Mason University*

Meg Hogan — *SUNY Albany*

Theodore J. Hull — *National Archives & Records Administration*

Christopher Hunter — *Schenectady Museum*

Juliette V. Ibelli

Jane Ingold — *Penn State Erie, The Behrend College*

Miriam Intrator — *Leo Baeck Institute*

Susan Irving — *Rockefeller Archive Center*

Jennifer I. Johnson — *University of Maryland*

Joni L. Jones, Ph.D. — *University of Maryland*

Jacqueline L. Jumper — *Pennsylvania House Archives & Records Center*

James A. Kaser — *College of Staten Island / CUNY*

Karen E. King — *National Public Broadcasting Archives*

Daniel J. Lavoie II — *History Associates, Inc.*

Bridget T. Lerette — *Bronx County Historical Society*

Karen Levenback

Alex Lorch — *Library of Virginia*

M. Marie Maxwell — *National Archives & Records Administration*

Eve Mayer — *Historical Society of Pennsylvania*

Liz McAllister — *University of Maryland*

Michael McCormick — *Western Reserve Historical Society*

Jennifer McGillan — *Susquehanna University*

Mary Ann Moran — *Lackawanna Historical Society*

Michael C. O'Malley — *History Associates, Inc.*

Marilyn M. Parrish — *Millersville University*

Carolyn S. Parsons — *Mary Washington College*

Amy Peck — *Prospect Park Alliance*

Robert C. Reed — *National Archives & Records Administration*

Michael Ridderbusch — *West Virginia University*

Honey Rodgers — *St. Vincent's Seminary*

C. Jean Sadlowe

Karen Schneider — *The Phillips Collection*

Andrea Sheehan — *Educational Testing Service*

Paul Shevchuk — *National Park Service — GETT*

Stephen C. Shisler — *Hagley Museum & Library*

Gregory Sikora — *University of Maryland*

Josh Silver

Katherine A. Stefko — *Philadelphia Museum of Art*

Kathleen A. Stewart

Barbara Story — *Library of Congress*

L. Robin Strong — *Montauk Library*

Jesse Teitelbaum — *Luzerne County Historical Society*

Beth Trescott — *National Park Service — GETT*

Peggy Turnbull — *Bluefield State College*

Diane Smith Wallace — *Pennsylvania State Archives*

Leo L. Ward — *Historical Society of Schuylkill County*

Kathleen M. Washy — *The Mercy Hospital of Pittsburgh*

State and Local News

Delaware

Archives Week
Hagley Museum and Library presented a program called "Archives on the Big Screen." Beginning the evening was a short film, *The Crime of Carelessness,* produced by Thomas Edison in 1912, promoting safety in the workplace and loosely based on the Triangle Shirtwaist factory fire in New York City one year earlier. Stephen Labovsky, a film maker from Wilmington, Delaware whose company is Full Circle Studios, then spoke about how his work has benefited from archival collections. After his presentation he showed one of his films, *One Nation: Patriots and Pirates Portrayed by N.C. Wyeth and James Wyeth,* which was done in association with an exhibition of Wyeth works at the Farnsworth Art Museum, Rockland, Me. and the Brandywine River Museum, Chadds Ford, Pa. Thanks to MARAC members Barbara Hall and Marjorie McNinch for organizing the Hagley program and for providing popcorn and sodas.

Winterthur Library staff member Laura Parrish curated a special exhibition entitled "The Best Early Occupation of Children: Drawings by Girls and Boys," borrowing a phrase from artist Rembrandt Peale who called drawing "the best early occupation of children." It features the original artwork by youngsters from Winterthur's manuscript collection and archives and instruction manuals from the rare book collection. Dating from the mid-17th century into the 1900s, highlights include drawings from a student at Nazareth Hall, a Moravian boys school in Pennsylvania, and a drawing by C.I. Banks in a keepsake album of a friend who as an adult married one of naturalist John James Audubon's sons.

The special collections department of Morris Library at the University of Delaware presented "Images of Historic Delaware: A Digital Exploration," in celebration of the opening of the library's digital collection of postcards. The collection includes over 2,000 separate pictures of Delaware and nearby areas and documents well-known buildings and views, as well as small town life. See the collection at www.lib.udel.edu/digital/dpc/. University provost Daniel Rich announced the opening at the program, and independent scholar and writer W. Barksdale Maynard, author of Architecture in the United States, 1800-1850, provided remarks on the importance of visual resources in support of architectural and other research. MARAC member Rebecca Johnson Melvin led the way in organizing the program at UD.

The Genealogical Society of Delaware and the Historical Society of Delaware co-sponsored the day-long workshop "Laying a Solid Foundation: An Ethnic Genealogy Workshop." With a strong archival focus, featured speakers were from the National Archives, Delaware Public Archives, and Historical Society of Delaware, including MARAC member Connie Cooper, the Society's manuscript librarian. Sessions concentrated on basic document and photo conservation and how to use the Delaware Public Archives and the National Archives.

The Delaware Art Museum, through its publication, *The Hunt,* commemorated Archives Week with a special article, "Inside the Archival Box: A Peek at the Manuscripts." Describing the manuscript collections and institutional archives of the museum, the article concluded by saying: "The staff of the Helen Farr Sloan Library hopes recognition of Archives Week will help increase awareness of the activities and goals associated with an archival repository as well as to highlight the important work that archivists perform in preserving our cultural and historical heritage." Thanks are due to Sarena Deglin for her work in highlighting Archives Week at the DAM.

Historical Society of Delaware
Joan Reynolds Hoge became the executive director of the Historical Society of Delaware on Nov. 3, 2003. She comes to the society from the Talbot County Historical Society in Easton, Md.

Hagley Museum and Library
Hagley Museum and Library has added a significant collection on the Centennial Exposition to its holdings. Included are three large scrapbooks of printed ephemera distributed at the fair; loose material; two oversized albums of photographic prints that document the construction of the exposition's buildings and the exhibitions themselves; over 100 imprints, ranging from guidebooks to catalogues to histories; and several souvenir items such as wooden representations of the buildings, medals, scarves, and other textile items.

Caucus Representative
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D.C.

D.C. Public Library
In the fall of 2003, the Washingtoniana Division of the District of Columbia Public Library was awarded a Save America's Treasures grant by the National Endowment for the Humanities. The preservation grant will fund the creation of preservation copy negatives for approximately 12,000 black and white prints in the *Washington Star* Photograph Collection. The collection contains over 1 million images of the

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people and events covered by the *Star* newspaper from the 1930s to August 1981, when the *Star* newspaper ceased publication. The grant will help ensure long-term preservation of images with high research value in the collection, including photographs of demonstrations, 20th C. U.S. Presidents, the White House, federal buildings, city architecture, local neighborhoods, and other cityscapes.

NARA

On Bill of Rights Day, Dec. 15, 2003 at 9 a.m. in a special ceremony in the National Archives Building Rotunda, the National Archives and Records Administration announced the results of The People's Vote. *U.S. News & World Report* joined with NARA and National History Day to host "The People's Vote: 100 Documents That Shaped America," the Top Ten documents from a list of 100 milestone documents chosen primarily from the holdings of the National Archives. The documents are featured on a special web site: www.ourdocuments.gov, in partnership with National History Day and the USA Freedom Corps. They are also the focus of a new book entitled *Our Documents: 100 Milestone Documents from the National Archives,* published by Oxford University Press.

Archivist of the United States John W. Carlin made history on Nov. 15, with the opening of the newest addition to the Roosevelt estate in Hyde Park, NY, the Henry A. Wallace Visitor and Education Center. The West Point Glee Club performed during the dedication, and a keynote address by Pulitzer Prize-winning historian Doris Kearns Goodwin highlighted the program. The Wallace Center is the first major addition to the Roosevelt estate since President Roosevelt dedicated his library, the first Presidential Library, in 1941. The new facility is designed to serve students, teachers and the visiting public at the Roosevelt Presidential Library and the sites administered by the National Park Service in Hyde Park: the Roosevelt Home, Eleanor Roosevelt's Cottage (Val-Kill), FDR's retirement retreat (Top Cottage) and the Vanderbilt mansion. The Henry A. Wallace Visitor and Education Center is named in honor of the man who served as Secretary of Agriculture (1933–40) and Vice President during FDR's third term.

Library of Congress

On Veterans Day, Nov. 11, a collection of 23 fully digitized collections of materials submitted by veterans and civilians was made available for the first time on the Library of Congress Web site at www.loc.gov/vets. This is the second set of individual stories—comprising interviews, letters, photographs and written memoirs—to be featured on the site, which is titled "Experiencing War: Stories From the Veterans History Project." Veterans from World War I, World War II, and the Korean, Vietnam and Persian Gulf wars, and the civilians who supported them, are coming forward to record their personal stories and contribute personal documents for a growing archives at the American Folklife Center at the Library of Congress. The goal is to collect, preserve, and share with future generations the stories of all American war veterans. AARP is the founding sponsor of the project, with more than 800 other organizations also participating.

The Center for the Book in the Library of Congress has announced a $409,000 gift from the Viburnum Foundation to support new library-based family literacy projects in 12 states. "Our new endeavor is called Reading Empowers the Mind," said project coordinator and Center for the Book consultant Virginia Mathews. "It will support pilot family literacy projects developed by libraries and their community partners." The Center for the Book was established in to stimulate public interest in books and reading. For information consult its Web site at www.loc.gov/cfbook.

Caucus News

The Caucus attended a special showing of "Jim Henson's Designs & Doodles" on Dec. 4, 2003. The University of Maryland Libraries Special Collections Department partnered with The Jim Henson Legacy and The Jim Henson Company to mount an exhibit of "Jim Henson's Designs & Doodles." This is a remarkable selection of artwork, storyboards, pencil sketches, graphics, and puppets created by Jim Henson, some items dating back to his days as a Maryland undergrad. The program the UM presented to the Caucus included some introductory remarks about the exhibit and Henson's art, plus video clips of Henson's early work with his Muppets and their prototypes.

Caucus Representative

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Maryland

Caucus News

On Oct. 10, the Caucus enjoyed a visit to the archives and special collection departments of Frostburg State University (FSU), Lewis H. Ort Library. The hosts were MaryJo Price and Nat De Bruin. The holdings of the Frostburg archives include the papers of US Senator J. Glenn Beall, Jr., the private papers of the Beall family, the William Price Collection of railroad photography, and the Meyers Collection, the papers of the former CPUSA labor secretary George A. Meyers (www.frostburg.edu/dept/library/meyers.htm). The day included a sit-down lunch provided by the Ort Library. The director of the library, as well as members of the history department, joined the Caucus.

The Caucus's 4th annual holiday exhibit tour was a visit, on Dec. 4,

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with the DC Caucus, to the Maryland Room Gallery at the Hornbake Library, University of Maryland, College Park to see "Jim Henson's Designs & Doodles." Our host was Tom Connors. Further information, including photos of the exhibit, can be found at www.lib.umd.edu/mdrm/gallery.html.

After several years of consideration, the Delaware and Maryland Caucuses will have a joint meeting on the Eastern Shore, at the Nabb Research Center of Delmarva History and Culture at Salisbury State University. A Saturday in late January is under consideration. More information will be forthcoming.

Goodwill at the C. Burr Artz Public Library

To celebrate Archives Week, Goodwill archivist Jason Weishaupt installed an exhibit in two lobby cases of the C. Burr Artz Public Library, Frederick County Public Libraries, in Frederick. Goodwill Industries International

GOODWILL EXHIBIT AT THE C. BURR ARTZ PUBLIC LIBRARY. PHOTO COURTESY OF MARY MANNIX.

(Bethesda, MD) and Goodwill Industries of the Monocacy Valley (Frederick, MD) presented the exhibit of historical materials to coincide with Archives Week, in cooperation with the Maryland Room of the Artz Library. The exhibit ran through the beginning of Dec. 2003. Use was made of the MARAC Outreach Committee's press release and an article on the exhibit, complete with a photograph, appeared in the *Frederick News-Post.* Over 1,000 people a day passed these cases.

Frederick County Public Schools Summer Institute

In an effort to inspire local public school teachers to use regional historical materials in their curriculum, Rebecca Fitzgerald, Archivist and Director of Special Collections from Mount St. Mary's College, Emmitsburg, MD, Marie Washburn, Librarian from the Historical Society of Frederick County, and Waneta Gagne, Archivist from the Maryland Room of Frederick County Public Libraries, gave a presentation at the Frederick County Public Schools Summer Institute for teachers on using local primary sources in lesson plans on Aug. 14, 2003. All the lesson plans presented directly support FCPS Curriculum Outcomes for social studies in grades 5 and 8, research skills in grades 6–12, and media research skills, grades 5–12. Several of the lesson plans could be used in the classroom exclusively, however, many of them would require a visit to the historical collections to actually use and research the local primary sources. Several of the lessons presented will be available on-line through the Frederick County Historic Sites Consortium in 2004 and on the Maryland Room webpage of the Frederick County Public Libraries.

University of Maryland

This fall University of Maryland Archivist Anne Turkos received some well deserved notoriety. UM's new alumnae magazine, *Terp*, includes a feature entitled "Ask Anne," and the UM's M Club recently inducted Anne as an honorary member. The Club recognized Anne for her distinguished service and support in the advancement of athletics at UM. The M Club, composed of all athletic letter winners at the university, is one of the oldest such organizations in the United States, and primarily raises money for scholarships and awards for student-athletes and for the modernization and expansion of athletic facilities on campus. Photographs of the big event, along with Anne's story of her induction, can be found at www.lib.umd.edu/PUB/PUBLICATIONS/LM/LM101003.pdf.

On Jan. 26, UM will be opening a new exhibit in the Maryland Room Gallery: "In the Parlor: the Personal Lives of Marylanders," curated by Jennie Levine. It will run through the end of June 2004. Drawing on diaries, letters, photographs, scrapbooks, published materials, and memorabilia, the exhibit considers how the stories of individual lives of Marylanders illuminate and reflect larger historical themes and realities, such as religion, war, politics, race, careers, and family life. The people and collections highlighted in this exhibit span a wide range of ethnic, political, religious, social, and economic spheres. And yet altogether they comprise only a glimpse of Maryland history.

The UM Libraries has acquired one of the earliest known letters detailing plans for the Maryland Agricultural College. The college was chartered in 1856 and would ultimately become the University of Maryland, College Park, in 1920. Charles Benedict Calvert sent the hand-written letter on Sept. 29, 1858 to J.C. Nicholson, a Baltimore businessman. Calvert was a central figure in the founding of the college and a member of the Board of Trustees, as well as a well-known philanthropist, planter and congressman. He served as acting president of the college from 1859-1860. Further information can be found at www.umd.edu/features/calvert.html.

The recent 30th anniversary of Spiro Agnew's resignation had special importance to UM. Virtually all of Agnew's vice presidential papers (and some other papers) are located in the Hornbake Library at the UM. In

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addition, the library holds a large collection of memorabilia from Agnew's time as vice president. UM staff were kept busy with visits from reporters. View the pictures, links and interview with Jennie Levine at www.newsdesk.umd.edu/sociss/release.cfm?ArticleID=815. In conjunction with the anniversary, a practicum student, Cait Coker, processed the papers of Jean Spencer, who was a staff member in Agnew's office, both when he was governor and vice president. Spencer went on to have an impressive career in Maryland's higher education system.

Mount St. Mary's College & Seminary
In honor of the inauguration of Dr. Thomas Powell, Mount Saint Mary's 24th president, the college's archivist, Rebecca Fitzgerald, designed and mounted an exhibit entitled "In the Footsteps of Presidents and Founders." Spread over three locations, the exhibit highlights and celebrates the lives and times of some of the men who founded and shepherded the now-venerable institution through nearly two hundred years of faith, leadership, and service to the community. Brochures are available in Bradley Hall and the McGowan Center. The Mount's webmaster, Trevor James, has mounted the exhibit online on the Mount's website: www.msmary.edu/archives/test/footsteps_index_new.htm.

Columbia Archives
This winter the Columbia Archives will be hosting a book signing of *Better Places, Better Lives,* the first biography of Columbia's founder and visionary urban developer, James Rouse. Author Josh Olsen will speak on key steps along Rouse's road to envisioning Columbia. The comprehensive biography explores how Rouse turned plans into places, and built what he truly believed to be a better America. Columbia Archives houses the James Rouse Manuscript Collection that Olsen utilized on his journey to understanding the man whom *Time* put on its cover in 1981 and dubbed "master builder." Barbara Kellner, Columbia Archives manager, said selected treasures from the collection will be on display for the book sale and signing event.

Edward H. Nabb Research Center
The Edward H. Nabb Research Center for Delmarva History and Culture at Salisbury University has two exhibits at the Wicomico County Historical Society's Heritage Center at Pemberton Hall Park in Salisbury, Maryland: "The Changing Landscape at Tony Tank Creek" traces the history of the land surrounding Tony Tank Creek in Wicomico County, Maryland, from Indian town to Lord Baltimore's Manor and from colonial mill to its present day use as one of the county's premier housing developments. "In Small Things Forgotten But Counted: Colonial Life in Inventory" uses the will and inventory of Isaac Handy (1763) of Pemberton Hall on Maryland's Eastern Shore to recreate a scene of colonial life.

Maryland State Archives
On Oct. 31, the Maryland State Archives placed online the first phase of its Vital Records Indexing Project. The first group of indexes encompasses all twenty-three counties for 1898–1944. Indexes for later years are scheduled for online access in 2004. Baltimore City is a separate entity, with indexes to be available in the next five months. The digital access consists of images derived from microfilm copies of the index cards. The images are as legible as they would be on film, and suffer from the defects of the original filming. The new vital records site became instantly popular, so much so that the activity overwhelmed the network server, causing it to crash and become inaccessible. That problem has been resolved, and researchers can look forward to the next group of indexes, which will cover Baltimore City, 1875–1942.

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New Jersey

Archives Week in Monmouth County
This year, Archives Week took place Oct. 12–18, overlapping with Humanities Festival Week in New Jersey. To celebrate both, Monmouth County planned an Archives Week celebration, culminating with Archives and History Day on October 18, 2003. The Archives and History Week grant of $1,500 from the New Jersey Historical Commission supported the Archives Week events through honoraria for speakers and supplies. The MARAC NJ Caucus and the New Jersey Studies Academic Alliance helped fund refreshments and the New Jersey Council for the Humanities compensated the keynote speaker.

On Oct. 15, the Monmouth County Archives in Manalapan hosted two concurrent workshops for teachers, researchers, and others. On Archives and History Day, Oct. 18, the keynote speaker was Governor William Livingston, portrayed by Christian Johnson of the American Historical Theatre of Philadelphia. The New Jersey Council on the Humanities through the Horizons Speakers Bureau funded Mr. Johnson's appearance. In conjunction with William Livingston's presentation, the Monmouth County Archives staff developed a special exhibit about the Revolutionary War era.

M. Claire French, County Clerk, chaired the plenary session. She presented the Jane G. Clayton Award to

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historian Michael S. Adelberg, who has made important contributions to the history of the Revolutionary War in Monmouth County. Before receiving the award, Mr. Adelberg gave a lecture, "Whigs, Loyalists, and Trimmers: The People of Revolutionary Monmouth County."

Kimberly Avagliano of the Monmouth County Library taught an introductory workshop on book repair that was attended by about a dozen people.

Still another feature of the event, introduced in 1998, was the New Jersey History Game. This year's quiz was about William Livingston and the Revolutionary War in New Jersey. Eighty-five individuals participated and nine prizes were selected from entries that had correct answers.

NJ Senate Bills 2620 and 2638
Moving forward on his commitment to improve the quality of life in New Jersey by preserving open space and the character of our communities, Governor James E. McGreevey signed Senate Bills 2620 and 2638, which together provide over $11 million from the Garden State Historic Preservation Trust Fund for 60 different projects. In his State of the State address, Governor McGreevey outlined ways to improve the overall quality of life in New Jersey, such as fighting sprawl, preserving open space and protecting the character of our communities.

State Archives and Genealogical Society Lecture Series
On behalf of the New Jersey State Archives and the Genealogical Society of New Jersey, Joe Klett, Chief of Archives announced a co-sponsored lecture series titled: "Exploring Your Jersey Roots." The series was held on Wednesday evenings from Sept. 10th to Nov. 5 in the State Archives' Manuscript Reading Room. Presenters from the Archives and GSNJ addressed a variety of topics including the genealogical holdings of the Archives and research methodology. The final evening featured two "Ask the Experts" sessions where participants received guidance on how to tackle tough genealogical problems. Registration for the lectures was limited to 25 persons for the series.

New Jersey Historical Society
The New Jersey Historical Society's library and museum has been collecting materials from many kind individuals and institutions all over the Garden State for their "Changed Lives Project," which is documenting the impact of Sept. 11th on New Jerseyans and how lives have changed since that tragic day. Chad Leinaweaver, Director for the Library, would like to ask the help of any interested readers in providing any documentation of the following that could be added to their Changed Lives Collection: 1. Material documenting the creation or dedication of memorials in New Jersey towns; 2. Material from offices or businesses that is public information that documents changes in security or emergency policies that went into effect since Sept. 11. Also of importance are the ways individuals or groups have been affected by Homeland Security issues. Other documents, photographs, audio or video, etc. that show how the lives of New Jerseyans have changed since those tragic events are welcome. For a small memorial display of some of the collations currently up in the museum atrium, see www.jerseyhistory.org/news_detail.php?recid=35. The project is a collaboration between the Historical Society, the New Jersey Historical Commission, and NJN Public Television and Radio.

State Archives
The New Jersey State Archives is pleased to announce a major expansion of its holdings of estate records. Earlier this month, they accessioned the wills from 1901–1952 formerly on file with the Superior Court of New Jersey. This collection consists of 2,239 reels of microfilm and 371 drawers of index cards. The collection is fully accessible for in-person use in the Archives' public research rooms. The State Archives has also recently accessioned later records of the Prerogative Court (up to 1948) and the Chancery Court (up to 1886). The Archives will be posting additional information about the expanded holdings of estate records soon, at the Archives' website: www.njarchives.org.

Joe Klett of the New Jersey State Archives is pleased to announce that the first installment of the phased, further expansion of the New Jersey State Archives' website has been made. This next phase includes posting finding aids and imaged collections linked to the browsable catalog unveiled a few months ago. Not all collections have guides, and some finding aids are simple listings of box or reel contents (e.g., county records on microfilm). However, in many cases you will find institutional histories, content notes, and item-level descriptions. Of special note in yesterday's postings are two imaged collections: Civil War carte-de-visites (over 400) and Morris Canal Views from 1903. These images can be accessed directly through the Imaged Collections page at www.njarchives.org/links/imgcollections.html.

New Jersey Digital Highway
The New Jersey State Library and the Rutgers University Libraries, in collaboration with leading museums and archives around the state, received a $460,000 grant in September from the Institute of Museum and Library Services to build the "New Jersey Digital Highway," a portal to the state's rich historical and cultural heritage materials. A key feature is the active involvement of New Jersey educators in the development of lesson plans and engaging activities that build upon the digital collections around the state. With a motto, "where history, culture, and

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learning merge," the "New Jersey Digital Highway" will include customized portals for educators, students and the general public. Partners in the development of the "New Jersey Digital Highway" include the American Labor Museum/Botto House National Landmark, the New Jersey State Archives, and the New Jersey Historical Society. Agencies participating in collection building include the Camden County Historical Society, Trinity Episcopal "Old Swedes" Church, Rutgers-Newark Professor Dr. Kimberly D. Holton's Ethnographic Oral History Collection of Newark's Ironbound District, the Seabrook Educational and Cultural Center, and WNET (Channel 13). The inaugural thematic collection, which will be built by contributions from many institutions, is "The Changing Face of New Jersey: the Immigration Experience from Earliest Times to the Present." For more information about the grant-funded New Jersey Digital Highway development, contact Linda Langschied by email: langschi@rci.rutgers.edu or phone: (732) 932-8573 (x176). Citizens of New Jersey and others can watch the development of the "New Jersey Digital Highway" at www.njdigitalhighway.org.

Rutgers University

The Special Collections and University Archives Center at Rutgers University, New Brunswick, under the direction of Ronald Becker, has been awarded the 2003 Annual Institutional Award from the New Jersey MARAC Caucus. For decades, the Rutgers archives department at Alexander Library has done an outstanding job in gathering, processing, preserving, describing, indexing, and promoting its more than 2,000 collections (approximately 8 million items) on New Jersey history, women's history, genealogy, consumer movements, labor history, 19th century Japan, Rutgers University itself, and other subject areas, and providing superb reference services in its model public facilities. Its staff have prepared numerous publications, and it has set an example for archives everywhere through dissemination of its detailed and well written finding aids in print and on the web. It has been a leader in the effective use of technology: for example, it helped to develop the innovative Electronic New Jersey Project. It has also done a superb job of educating the public and the Rutgers community about its holdings through regularly changing exhibits. The University Archives and records program directed by Thomas J. Frusciano is one of the largest in the country (documenting a college and now university dating from 1766 and now enrolling 50,000 students) and a model repository recognized nationally. The award was presented at the annual Archives Day celebration on Oct. 18.

Offering a bountiful gift to Civil War researchers across the nation, retired but prolific Rutgers University Special Collections staffer Donald Sinclair has just published *A Guide To New Jersey and Other Civil War Manuscripts in Special Collections and University Archives at Rutgers University.* Reflecting years of meticulous research, this Guide provides brief identifying information and transcriptions, excerpts, or descriptions of 880 letters, journals, military records, and other memorabilia of the Civil War held in Special Collections. The guide was published with support from a grant from the New Jersey Historical Commission. Copies may be purchased for $50 by contacting Special Collections by phone: (732) 932-7006, or by sending email to Nancy Martin: ngmartin@rci.rutgers.edu.

The National Endowment for the Humanities awarded a $276,289 grant to the Rutgers Studies for Jazz Studies (IJS) in the spring to preserve their Jazz Oral History Project collection of 120 sound recordings and make them accessible to the public. IJS, located in the John Cotton Dana Library on the Rutgers Newark campus, is a unit of the Rutgers University Libraries. Founded in 1952 by Marshall Stearns, a Hunter College professor and pioneering jazz scholar, IJS has grown to become the world's foremost jazz archive and research facility. Encompassing the reflections of 120 noted pre-Swing Era and Swing-Era jazz luminaries such as Roy Eldridge, Benny Carter, Count Basie, Mary Lou Williams, and Milt Hinton, the Jazz Oral History Project is unique in the range of artists interviewed and in the length of observations recorded. The taped interviews run from five to thirty hours each and touch on the artists' thoughts on their own careers as well as the careers of such peer musicians as Louis Armstrong, Duke Ellington, and others. The Jazz Oral History Project has served as a primary source for hundreds of articles, books, dissertations, and radio and television programs.

The NEH grant will allow IJS to hire audio experts, who will begin re-recording the Oral History Project tapes and creating back-ups in CD and digital linear tape formats during the fall semester. The grant also supports IJS's work to create records for the recordings in the Libraries online catalog and information system. For more information about the Jazz Oral History Project, please contact Vince Pelote by phone: (973) 353-5595, or by email: pelote@andromeda.rutgers.edu. To learn more about the Institute of Jazz Studies, visit its website at www.libraries.rutgers.edu/rul/libs/jazz/jazz.shtml.

Seton Hall University

Seton Hall University held its annual University Day on Oct. 4. Many fun and informative events were held for family and friends throughout the day, but of archival interest was the inaugural History Mystery Tour—a historical

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walking tour of the University whereby participants were armed with a guide of the campus and clues which can help them answer questions in regard to the architectural treasures found on campus. Archival Assistant Kate Dodds and Library Manager Catriona Hill led these expeditions at various intervals throughout the day. In addition was the opening of the "People of Newark" 150th anniversary of the Archdiocese of Newark exhibit in the Walsh Library Gallery, which featured many objects on loan from the Msgr. William Noe' Field Archives & Special Collections Center. The next event will feature more items from this collection in an exhibit entitled "The Beauty of Sacred Texts," which will run from Oct. 31–Dec. 17 at the Walsh Library Gallery. A third exhibit, "Seton Hall Basketball—100 Years of Men's and 30 Years of Women's Basketball Excellence," is up and on display in the lobby of Walsh Gymnasium now through the end of March. For more information on any of these events, contact Alan Delozier by phone: (973) 275-2378, or e-mail: delozial@shu.edu.

David Sarnoff Library
A crowd of 250 people attended the "War of the Worlds" broadcast re-enactment, at the David Sarnoff Library in Princeton on Nov. 1.

The library is now selling *David Sarnoff Research Center: From RCA Labs to Sarnoff Corporation,* a 128-page photo history compiled and captioned for Arcadia Publishing's Images of America series by Alex Magoun. This book covers research and development over 60 years at the Princeton/West Windsor facility and features over 200 photographs in 5 chapters. Masterfully framed and lighted, these rare images reflect American confidence in the promise of science and engineering at its twentieth-century peak, and illustrate a sometimes-unusual world within a social life of awards, gardens, picnics, and sports teams. Contact Alex Magoun for more information: amagoun@davidsarnoff.org.

Roger McDonough Librarian Award
The New Jersey Studies Academic Alliance is happy to announce the 2003 winner of the Roger McDonough Librarian Award: Elsalyn Palmisano was presented with the award at Archives Day held in the Monmouth County Library on Oct. 18. This annual award, co-sponsored by the New Jersey Historical Commission, recognizes excellence in service in advancing New Jersey Studies to the research community and general public. Ms. Palmisano has served the New Jersey community for 30 years as librarian/archivist at the Monmouth County Historical Association, director of the Ann May School of Nursing Library at the Jersey Shore Medical Center and most recently, as director of the West Long Branch Public Library. She has also been archivist of the Historical Society of Ocean Grove since 1987. She has served as president of both the History and Bibliography and Preservation Sections of the New Jersey Library Association; as a CAPES consultant in evaluating and advising archival programs throughout the State; and has given numerous presentations on genealogy, archives, historical preservation, and local history. Congratulations on this very well deserved award of recognition.

Caucus News
The Caucus held its last business meeting prior to the Fall MARAC Conference in Gettysburg on Sept. 11 at the College of St. Elizabeth. College Archivist Sister Mary Ellen Gleason, SC, served as the gracious host and provided a short lecture on a project centering upon Catholic Women's Oral History, a program currently being hosted through the school. A myriad of archival-oriented topics were discussed in the course of this session which included reports on MARAC activities both present and future along with information on Archives Day in Monmouth, status of the CAPES program, state history funding, New Jersey Library Association History and Preservation section news, New Jersey History Advocates updates, and ideas for strengthening promotional and procedural initiatives by Caucus leadership and membership alike.

Congratulations to Lynn Livingston, Associate Professor/Librarian and University Archivist at Rider University who is the new President for the Princeton Preservation Group and a long-time MARAC member.

Congratulations to David J. Vecchioli, former Archivist of the Morristown National Historical Park who has recently been appointed as the Regional Archivist/Backlog Cataloging Coordinator for the Northeast Region of the National Park Service, which comprises states from Maine to Virginia and west to West Virginia and Pennsylvania. The new job is with the National Park Service's Northeast Museum Services Center at the Boston National Historical Park's Charlestown Navy Yard. New Jersey's loss is the Mid-Atlantic region's gain!

The weekly New Jersey Caucus newsletter still remains the primary source of communication between Caucus members outside of broadcast e-mails and individual correspondence. This e-journal provides members of the Caucus with information about events, workshops, job announcements, and other data about what is happening in regard to Garden State history from High Point to Cape May. If anyone wishes to be included on the e-mail list, contact Alan Delozier: delozial@shu.edu.

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New York

Archives Magazine Wins National History Award

The American Association for State and Local History (AASLH) has selected the Archives Partnership Trust to receive the Award of Merit for *New York Archives* magazine. The AASLH awards program is considered the nation's most prestigious competition for recognition of achievement in state, local, and regional history. *New York Archives* is a unique magazine about New York State's history told in brief feature articles for a popular audience.

The Award of Merit was be presented at a special banquet on Sept. 19 as part of the AASLH annual meeting in Providence, Rhode Island. Managing Editor Judy P. Hohmann will accept the award for the Archives Partnership Trust. Subscription information for the magazine can be found online at www.nysarchives.org or call the Trust Office at (518) 473-7091.

Innovative Education Project makes Statewide Debut in Buffalo

A new and innovative educational website, known as The Legacies Project, made its statewide debut in front of an audience of Buffalo-area educators and invited guests on Aug. 12. The Archives Partnership Trust, Verizon Foundation, New York State Alliance for Family Literacy, and the JP Morgan Chase Foundation sponsored the demonstration, held at the Buffalo Professional Development and Technology Center.

The Legacies Project website promotes learning and literacy through the use of historical records. It contains concise histories and document-based learning activities that trace the development of the Chinese and Latino communities in Buffalo, Syracuse, Yonkers, and Albany. These histories and activities include definitions of important vocabulary terms and are illustrated with historical documents and photographs. The site also features downloadable learning activities that will assist teachers in developing their own individualized lessons based on other ethnic populations.

The Legacies Project is the statewide application of a New York State Archives-funded project at Liberty High School in New York City. Educators at Liberty High used historical records from the Chinese and Latino populations to develop English as a second language curriculum for recently arrived immigrant students. Many of these students arrive in the United States illiterate in their native languages and have one year to become proficient in English.

Bronx County Clerk Opens Archives

The Bronx County Clerk and Records Management department opened its Archives to the public on Oct. 16. The Archives contains a unique collection of historical records created in the course of the office's public service since 1914. The Bronx County Clerk is located at 851 Grand Concourse, Bronx, NY, Room 118 and 7 Mezzanine. For more information, you may call 718-590-4922/7043 or visit www.bronxcountyclerksoffice.com.

ART Announces Archives Week Awards

The Archivists Round Table of Metropolitan New York's award ceremony honoring individuals or organizations for support and use of archival records, was held at The New York Genealogical and Biographical Society on Oct. 15.

Janet Linde, Archivist and Records Manager, American Civil Liberties Union, won the Award for Archival Achievement, which recognizes an individual or archival program that has made an outstanding contribution to the archival profession, or a notable achievement of value to the archives community, its patrons or constituents. Among many people involved in the struggle to regain control of the mayoral records of the Giuliani administration, Janet Linde stands out for her tireless efforts to bring this controversy to a successful close.

The Documentary Heritage Program of the New York State Archives was presented the Award for Outstanding Support of Archives, which recognizes an individual or organizations for notable contributions to archival records or archival programs through political, financial or moral support. The Archivists Round Table recognized the Documentary Heritage Program for its clear-sighted, practical, and focused support of archival programs throughout New York State.

Crossing the BLVD: Strangers, Neighbors, Aliens in a New America won the Award for Innovative Use of Archives, which recognizes an individual or organization for use of archival material in a meaningful and creative way, making a significant contribution to a community or body of people, and demonstrating the relevance of archival materials to its subject. The Archivists Round Table recognized Warren Lehrer and Judith Sloan's EarSay organization for their remarkable project, in which they interviewed over 100 individuals from a variety of backgrounds in Queens, New York—the most ethnically diverse county in the nation, where over 138 languages are spoken.

A New State Archivist is Born

On Nov. 14, the Board of Regents unanimously passed a resolution appointing Christine Ward Assistant Commissioner for the State Archives, New York State Archivist, and

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Executive Director of the Archives Partnership Trust. This appointment by the Regents makes Chris only the fourth State Archivist New York has ever had, and she is the first to have been elevated to this position from within the ranks of the State Archives.

William Kennedy Papers Accessioned
On Oct. 29, the University at Albany, SUNY, held a ceremony to transfer the papers of the novelist William Kennedy to the University's M.E. Grenander Department of Special Collections and Archives. The event included a lively interview between Kennedy and scholar Mark Schechner, a formal acquisition ceremony, a reception, and a small display of items from the collection. Kennedy is the Pulitzer Prize-winning author of the novel *Ironweed*, as well as the founder and executive director of the New York State Writers Institute as well as a professor of English at the University at Albany.

Hudson Valley Heritage Debut
A new website, www.hudsonvalleyheritage.org, promotes information and education about digital library development and provides links to regional examples of digital collections. Developed by Southeastern New York Library Resources Council's Digital Advisory Committee with design support from Richard Urban from the Colorado Digital Library staff, the website showcases online exhibits and digital collections created by libraries, museums and other cultural heritage institutions in the Hudson Valley. Library staffs are encouraged to refer to the standards of practice, digitization resources, and workshops available on the web site. A starting point for anyone considering digital projects in the region, the website is a continuation of the educational program begun with the Southeastern Digital Institute workshops offered during the past several years.

Consortial Access to Digital Images
The Southeastern New York Library Resources Council is initiating a new service to create a regional digital collection of resources contributed by cultural heritage institutions within the Southeastern New York region. The digital initiative will create the technological infrastructure at SE headquarters to host collections using OCLC's CONTENTdmä system to build, manage, and share digital collections on the web. A pilot project in 2004 will add content to SENYLRC's new Hudson Valley Heritage website, as well serve as a learning experience for project staff and the Digital Advisory Committee (DAC) members who will guide this implementation.

Archives Week Awards
On Nov. 13 at the annual Board of Regents Archives award luncheon, Archives Week awards recognized the archival contributions of institutions and individuals in New York State. The following is a sample of awards presented:

William Hoyt Advocacy Award—Thomas G. Clingan, Albany County Clerk; *Program Excellence in a Historical Records Repository*—Canajoharie Library and Art Gallery; *William H. Kelly Award for Excellence in Local Government Archival Program Development*—Ulster County; *Cheryl Steinbach Award for Excellence in Local Government Records Management*—Niagara County; *Excellence in State Agency Archival Program Development*—Binghamton University; *Regents Award of Distinction for Student Research*—Ludlum Elementary School, Hempstead School District; *Laura and Robert Chodos Award for Excellence in Student Research Using Historical Records, Grades 9-12*—Laura Caccavo, 9th grader at Clarkstown High School North, Teachers: Penelope Macias and Christina Teresa Vickery.

Caucus Representative
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Pennsylvania

Erie County Historical Society
Two significant research collections have been processed, supported by a $19,800 Archives & Records Management grant from the Pennsylvania Historical & Museum Commission (PHMC). The Sanford-Spencer Papers include the papers of historian Laura Sanford, Pennsylvania Population Company Land Agent Judah Colt, merchant Giles Sanford, the Erie & Waterford Turnpike papers, and War of 1812 related documents, along with other records of regional and national significance. The Erie County Bar Association Title Searches Collection has also been processed. The Collection is scheduled to open to the public May 1, 2004, following relocation. For more information contact ECHS at echs@eriecountyhistory.org or view the website: www.eriecountyhistory.org. Copies of the Guides are offered for sale to interested parties.

Temple University
The PHMC has made an award to the Urban Archives, Temple University Libraries, for the 2003–2004 Archives and Records Management Category. The grant award will be used to process, preserve and make available the following organizational records: CHOICE (Concern for Heath Options: Information, Care and Education); YWCA (Young Women's Christian Association); and WAJE (Interfaith Women's Alliance for Job Equity).

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The Urban Archives is offering Seasonal Notecards that depict two scenes from each season for a total of eight images. The images were taken from the *Philadelphia Evening Bulletin* Photojournalism Collection and they capture the quality, scenes, and seasons of Philadelphia. The cost is $7.00 for a set, with envelopes and $1.00 for shipping. For more information, please contact the Urban Archives. By mail: 1210 W. Berks Street, Philadelphia, PA 19122; by phone: (215) 204-5750, or by email: urban@www.library.temple.edu.

"The Way We Lived: Images of Philadelphia Housing & Reform, 1890–1955" is the title of the current exhibit on display in the Paley Library at Temple University. The exhibit was researched by John R. Pettit, an undergraduate student in both Film and Geography and Urban Studies at Temple University and who is also working on a digitization project in the Urban Archives. Cynthia Wilson serves as an intern with the Urban Archives while pursuing her Master of Library Science degree at Clarion University. As an intern she has been cataloging the Housing Association of Delaware Valley photograph collection for Temple University Libraries' Digital Diamond online image catalog. Many of the images in the exhibit can be viewed at diamond.temple.edu.

Paley Libary has an exhibit entitled "John F. Kennedy Remembered," Nov. 14, 2003 to Jan. 15, 2004. It features material from the Templana Collection (the University Archives) and the Urban Archives on Kennedy's visits to Philadelphia and to Temple University during the 1960 campaign. There are issues of the *Temple News* (the student newspaper) that mention the Peace Corps, the Civil Rights movement and President Kennedy's assassination. The items may help to explain the students' concerns of that era to the students of today. In addition, there is an area where those who are old enough may note their memories and students of today can express any opinions they have been able to form of President Kennedy. For further information, call (215) 204-4576.

State Library

On Nov. 19, Pennsylvania Lt. Governor Catherine Baker Knoll announced the Rare Book Room of the State Library will be renovated to improve preservation of the state's collection of rare and delicate books. Located in the Forum Building of the Capitol complex, the Rare Book Room houses some of the most important books in the Commonwealth, including 420 books ordered by Benjamin Franklin in 1745 when he was Pennsylvania's Clerk for the Assembly. Those books were used to help draft the laws of the Commonwealth. The collection also includes books from the 16th, 17th, and 18th centuries concerning history, philosophy, natural sciences and other topics. The oldest volume in the collection is a German-language Nuremberg Chronicle printed in 1493.

Pennsylvania Historical and Museum Commission

In keeping with the responsibilities for providing records management services to all Executive Branch agencies of state government, the PHMC, in conjunction with the Governor's Office of Administration, has implemented an Enterprise-wide Records Management System (ERMS). The July 2003 initial implementation provides upgraded services to the State Records Center (SRC) to manage the physical storage of records and maintain agency records retention schedules. In the future, the ERMS will focus on providing web-based access for authorized agency Records Coordinators and requestors. The new software, OmniRIM Solutions, will allow authorized agency personnel to access, view, query, and place their requests on-line for records stored at the SRC. During the next calendar year, access to the new system will be rolled out to the agencies, and initial training will be provided to agency Records Coordinators. If you have any questions regarding this project please contact Linda Avetta, Project Administrator, by phone: (717) 705-6923, or by email: lavetta@state.pa.us.

Abandoned Mine Map Workshops

The Pennsylvania Department of Environmental Protection (DEP) and staff of the PHMC Bureau of Archives and History recently conducted two workshops on abandoned mine maps. Topics including the history of mining in Pennsylvania, the compilation of a database that would show the location of abandoned mine maps, and proper methods and procedures for map preservation. DEP invited representatives from the mining and mine engineering industries, academia, and others who may have abandoned mine maps in their possession to attend the workshops. The creation of an abandoned mine map database is one of numerous actions being taken by DEP in the wake of the Quecreek Mine accident that took place in July 2002. DEP has also catalogued mine maps in its repositories, electronically scanning some 3,900 maps, and is creating a database for entering mine production data collected from mining reports over the past 130 years that will allow comparisons with known maps to get a more accurate picture of mine voids and mine workings. For more information, contact Cindy Bendroth at (717) 787-8953 or cbendroth@state.pa.us.

State House of Representatives

The Pennsylvania House of Representatives has completed the renovation of its Archives & Records Center. The Center is now able to accommodate over 2,500 cubic feet of box storage and 32,500 of linear filing

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Preservation News

AudioVisual Preservation Symposium

The 2004 Joint Technical Symposium, "Preserving the AudioVisual Heritage—Transition and Access," will be held June 24–26,2004 in Toronto, Canada. Held every three years, this JTS meeting will include panel discussions, technical presentations/sessions, and special screenings on preservation and restoration of the world's moving image and recorded sound heritage. JTS is the international meeting for organizations and individuals involved in the preservation and restoration of original image and sound materials. Under the auspices of UNESCO (United Nations Educational, Scientific and Cultural Organization) and organized by the Association of Moving Image Archivists (AMIA), in collaboration with the Coordinating Council of Audiovisual Archives Association, JTS will meet for the sixth time in 2004. For more information, visit: www.jts2004.org, or contact AMIA at 323-463-1500 or info@jts2004.org.

Rutgers University Preservation Management Institute

Rutgers University has announced the dates for its 2004–2005 Preservation Management Institute (PMI): October 25–29, 2004; April 11–15, 2005; and September 19–23, 2005. The PMI is designed to give those responsible for collection care a grounding in the range of preservation issues, technologies, and management strategies to advance a preservation program. PMI combines classroom learning with guided inter-workshop assignments. Scholarships funded by the National Endowment for the Humanities and the New Jersey Historical Commission are available; applications will be due in by July 9, 2004 and recipients will be notified by August 1st. For more information, see: scils.rutgers.edu/programs/pds/pmi.jsp or contact Karen Novick, 732-932-7169, knovick@scils.rutgers.edu.

Publications

Assessing Preservation Needs: A Self-Survey Guide, published by the Northeast Document Conservation Center (NEDCC), is available online. The purpose of the guide is to assist small to medium-sized institutions design a program to increase the life expectancy of their collections. To access the online version or to order a hard copy of the survey tool, see: www.nedcc.org/news/selfsurvey.htm.

Amigos Library Services, Inc. of Dallas Texas, working in partnership with NEDCC, has produced a 30-minute video, *The Preservation Survey: A First Step in Saving Your Collections,* that highlights the themes of the survey guide. The video illustrates dangers to collections and offers best practices in examining an institution's policies for preserving its general and special collections materials. Information about ordering the video can be found at: www.amigos.org./video_form.html.

Care and Handling of CDs and DVDs: A Guide for Librarians and Archivists, by Fred R. Byers, Council on Library and Information Resources: Washington, DC (10/03, 48 pp.) $15. This report describes in nontechnical language the various types of CDs and DVDs now in use, how they are made, and how they work. The illustrated guide includes a glossary and bibliography. For information about ordering a print copy and linking to the online full text, see: www.clir.org/pubs/abstract/pub121abst.html.

The National Digital Information Infrastructure and Preservation Program (NDIIPP) at the Library of Congress has published, *It's About Time: Research Challenges in Digital Archiving and Long-term Preservation.* The report presents findings from a Library of Congress and National Science Foundation joint workshop on research challenges in digital preservation. Margaret Hedstrom chaired the workshop, which was attended by experts from government, academia, professional organizations, and the private sector. The workshop identified a number of priority areas for research into new models, methodologies, and tools for long-term preservation of digital material. The report is available at: www.digitalpreservation.gov/index.php?nav=3&subnav=11.

"Salvage Operations for Water Damaged Archival Collections: A Second Glance," by Betty Walsh (Canadian Council on Archives Preservation Committee), is available in both French and English at: www.cdncouncilarchives.ca/presinfo.html.

The Federal Library and Information Center Committee's (FLICC) Preservation and Binding Working Group has produced a draft disaster recovery contract for libraries and archives, which is available online at: www.loc.gov/flicc/pdf/disaster.pdf.

All CCAHA Technical Bulletins Now Available Online

All of CCAHA's technical bulletins are available online in English and Spanish, including: *Managing a Mold Invasion: Guidelines for Disaster Response; Disaster Recovery: Salvaging Photograph Collections; 2002 Philadelphia Area Emergency Response Resources List; Online Procedings: CCAHA Architectural Records Conference;* as well as

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inches on mobile shelving.

A project of interest is the Pennsylvania Legislative Biographical Project. This project is a collaborative effort of several offices including the House Archives & Records Center, the Legislative Office of Research Liaison, the Legislative Data Processing Center and the Biographical Dictionary of Pennsylvania Legislators. It is a project that will encompass every aspect of the General Assembly during a legislative session. The project is designed to preserve historical information in a digital format on legislation proposed and enacted, the members that served, committee work and leadership positions to name a few. It is intended that this information be available for research regarding the activities and service of members, past and present, and legislation.

Pennsylvania Hospital
The Pennsylvania Hospital is proud to announce the completion of an eighteen-month, NHPRC-funded project to process and preserve the Hospital's Historic Image Collection. The collection, which spans 150 years of Hospital history, contains over 20,100 images, all of which are now organized, preserved, and individually identified in an Access database.

At the Friends of the Historic Collections annual meeting and reception on Nov. 12, Project Archivist Kristin Clark Petyak discussed the highlights of the collection, as well as the steps taken to preserve the Hospital's historic images. In addition, Mrs. Petyak presented practical tips on preserving prints, negatives, and slides in personal image collections. Selected images from the collection, along with a detailed finding aid, will be forthcoming.

Work on a one-year, PHMC-funded project to process the Hospital's School of Nursing Collection has also recently reached completion. The entire collection spans over 100 years and includes approximately 51.7 linear feet of manuscripts and 20.2 linear feet of textiles and artifacts. The collection includes papers from such nursing leaders as Lucy Walker Donnell (supervisor of the School of Nursing, 1895–1907), Margaret Dunlop, R.N. (director of nursing 1909–1933), and H. G. McClelland (director of nursing 1933–1956). It also contains scrapbooks, letters, manuscripts and artifacts related to the activities of Pennsylvania Hospital's medical and nursing staff during World War I at Hospital Base #10 in France and during World War II at the 52nd Evacuation Hospital in New Caledonia. A finding aid is available at www.pahosp.com. Questions on any collection may be directed to Stacey Peeples at (215) 829-5434.

Hershey Community Archives
The Hershey Community Archives will move to larger quarters within downtown Hershey's historic M.S. Hersey Consolidated School building in December 2003. The new location on East Granada Avenue will allow for 6,300 square feet of space, more than double the size of its present temporary location. The newly renovated offices will accommodate the Archives' extensive collections, which contain over 2,000 cubic feet of records and manuscript materials, 13,000 photographs, 7,000 maps and plans and over 300 oral history interviews. Renovations will allow for on-site research, increased security and environmental controls necessary for the long-term preservation of documents and other materials. The M.S. Hershey Foundation will fund the renovation and relocation costs with project management provided by the Hershey Trust Company.

Dickinson College
Dickinson College recently launched a new digital project titled "Their Own Words" (deila.dickinson.edu/theirownwords). The project presents full-page images and text transcriptions of (currently) more than 23,000 pages from select books, pamphlets, letters, and diaries, all drawn from the College's Archives and Special Collections. Information about the authors of the texts and contextual information about the publications and manuscripts are also available through browsable links in order to assist users with understanding the digitized materials in their proper place and time. The project was supported in part by the Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA) as administered by the Commonwealth of Pennsylvania. This project focused on LSTA's goal of providing people with access to information—more specifically in this case by offering access to unique and rare materials. Any questions or comments about this project may be directed to Jim Gerencser (gerencse@dickinson.edu), Project Director for "Their Own Words" and Archivist and Special Collections Librarian at Dickinson College.

Wilson College
On June 7, 2003, Wilson College dedicated The Hankey Center, the new home of the C. Elizabeth Boyd '33 Archives, named in memory of Miss Boyd, long-time College registrar and archivist. The building housing The Hankey Center served as the President's House from its purchase in 1905 until 2001. The Hankey Center provides a climate-controlled storage addition of some 4,000 square feet for the archival collection of college records, alumnae personal papers, scrapbooks, photos, and audio-visual materials. The Center is named in honor of the contributions made by the Hankey family to create the Center. Captain Joan R. Hankey, United States Navy (Retired), Wilson class of 1959, her sister Susan Hankey Cribbs, Wilson class of 1969, and their parents, Donald and Sarah Hankey, were instrumental in providing funding to establish the position

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Heritage Preservation's Emergency Response & Salvage Wheel. Visit: www.ccaha.org/publications.html to access to these publications.

PLAYBACK: Preserving Analog Video
The Bay Area Video Coalition (BAVC) has developed an interactive DVD, PLAYBACK, that invites users to view the technical practices of video preservation and to experience the complex decision-making process artists, conservators and video engineers engage in when the reconstruction of video artwork occurs. PLAYBACK contains: animations that depict the composition of analog videotape, demonstrate the chemical process of tape deterioration and how the video signal works; an example of the real-life preservation process of the artwork; and a video art piece jointly produced by art collectives Ant Farm and T.R. Uthco in 1976. For ordering information, see: www.bavc.org/classes/dvd/preservation.htm.

Grant Supports Carnegie Preservation Efforts
Efforts to preserve the records of 100 years of scientific discovery at the Carnegie Institution have received a major boost in the form of a $240,741 grant from the National Historical Publications and Records Commission (NHPRC). The institution houses an irreplaceable archive documenting the progress of American science in the 20th century. Archivists will comb through 1,700 feet of records and more than 37,000 historic photographs at Carnegie's administrative headquarters and its earth and space science research campus in Washington, D.C. Valuable materials will be transferred to state-of-the-art storage facilities, records will be organized and finding aids posted on the web, and online exhibits will introduce viewers to the institution's archival treasures. For more information, see: www.CarnegieInstitution.org.

Cultural Emergency Aid Fund Launched
In September, the Prince Claus Fund launched a cultural emergency aid fund to provide emergency aid to international cultural heritage that is damaged and threatened by war or natural disasters in order to prevent further loss. The fund's co-founder is the International Committee of the Blue Shield (ICBS), the cultural equivalent of the Red Cross. ICBS is composed of the International Council on Archives, International Council of Museums, International Council of Monuments and Sites, and the International Federation of Library Associations and Institutions. The Prince Claus Fund is a platform for intercultural exchange. In co-operation with individuals and organizations in Africa, Asia, Latin America and the Caribbean, the Fund undertakes contemporary activities and publications in the field of culture and development.

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of a full-time professional archivist for the college and funding for the renovation of the building now housing The Hankey Center.

Gettysburg College
Musselman Library's Special Collections is winding up work on its Archives and Records Management Grant from the PHMC awarded in October 2002. The grant enabled staff to arrange, describe, and conserve the records of the College's Women's General League. This collection of board minutes, correspondence, programs, reports ledgers, photographs and scrapbooks, documents the history of the first women-only organization officially affiliated with and recognized by the College. Organized in January 1911 at the urging of President Granville, the League pledged to "aid in maintaining a high moral and cultural spirit in our educational institutions by urging each member of the league to use her personal influence and her prayers to this end." This important collection records almost a century of College history and is a record of women's lives from the Progressive Era to the last decade of the twentieth century.

Caucus Representative
Rachel Onuf can be reached at (215) 732-6200 ext.201 or ronuf@hsp.org

Virginia

Caucus News
The Spring 2004 Caucus meeting will be held in Williamsburg on Friday, March 5. Details regarding the meeting will be sent out in mid-January via mail and the Virginia Caucus listserve. If you have any questions about the meeting, please contact Laura E. Drake, Virginia Caucus Rep.

If you are interested in signing up for the MARAC Virginia Caucus listserv (a very low-traffic list), please visit: listlva.lib.va.us/archives/marac-va.html to subscribe or contact Laura E. Drake for details on joining the list.

Archives Week
Thanks to everyone who contributed images for consideration for the 2003 Virginia Archives Week poster. Images were submitted by: The Chrysler Museum of Art; the Colonial Williamsburg Foundation; The Library of Virginia; Historical

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Collections and Services, Claude Moore Health Sciences Library, University of Virginia; Special Collections, University of Virginia Library; Virginia Commonwealth University; Virginia State University; and Virginia Polytechnic Institute and State University. The Archives Week poster committee also deserves acknowledgement: Rebecca Ebert, Sandy Farrell, Kelly Gilbert, Derek Gray, Jennifer Gunter, Beth Harris, Joan Echtentamp Klein and Susan Riggs. The Caucus also acknowledges the support of the Library of Virginia and the Library of Virginia Foundation for production assistance as well as the efforts of graphic designer Amy Winegardner, of the Library of Virginia, for lending her talents to the design of the poster. The call for image submissions for the 2004 poster will be posted after the first of the year.

Also, the Caucus would like to thank Jay Gaidmore and Sandy Farrell of the Library of Virginia for their work on the Virginia Archives Week website (www.lva.lib.va.us/archweek2003). If you haven't seen the website, please take a moment to take a peek!

University of Virginia Special Collections
UV recently received the papers of Alice Jackson, the first African American to apply to a Virginia graduate school. Denied admission to UV in 1934, Jackson, along with the NAACP and a legal team that included Thurgood Marshall, challenged the admissions decision. Jackson, after attending Columbia University, "became an influential college teacher at historically black colleges for some five decades." The papers are part of the Carter G. Woodson Institute for Afro-American and African Studies.

University of Virginia Claude Moore Health Sciences Library
The Philip S. Hench Walter Reed Yellow Fever Collection Digitization Project Web Site, a project of the Claude Moore Health Sciences Library of the University of Virginia, has been awarded the 2003 Waldo Gifford Leland Award from the Society of American Archivists in recognition of its innovative use of digital technology to enhance the historical record. The award was presented to Joan Echtenkamp Klein, project leader, at the Society's annual meeting in Los Angeles in August 2003.

The site contains over 5,000 documents, many of these are personal letters from Reed and others that have been scanned so that actual digital copies are available as well as transcribed copies. The project team, comprised of individuals with expertise in history, archives, digital technology, and metadata, worked over two years on the project and additional enhancements continue. Major support and expertise was provided by the University's Electronic Text Center, a national leader in scholarly digital technology. The Institute of Museum and Library Services provided funding for the project.

University of Virginia Health Sciences Lecture Series
Weds., Feb. 18, 5:00 to 6:00 pm. Linda Layne, PhD, Rensselaer Polytechnic Institute. "A Historical Juncture for the Experience of Pregnancy Loss in America." Co-sponsored with Humanities in Medicine.

Weds., March 10, 5:00 to 6:00 pm. John A. Owen, Jr., MD and Leo J. Falk, MD, University of Virginia School of Medicine. "The Mulholland Law: A Master Mentor and His Creed." The Eighth Annual Kenneth R. Crispell Memorial History Lecture, co-Sponsored with Humanities in Medicine.

Weds., April 7, 5:00 to 6:00 pm. James E. Starrs, LLM, George Washington University Professor of Law and Forensic Sciences. "Exhumations of Human Remains: From Jesse James to John Wilkes Booth to Meriwether Lewis."

Virginia Historical Society Exhibitions and Lectures
"Charting the Old Dominion: Maps and Books from the Collection of Alan M. Voorhees," Oct. 15, 2003–March 14, 2004. Alan M. Voorhees, Northern Virginia businessman and long-time trustee of the Historical Society, recently donated an important collection of 25 maps and charts of Virginia from the seventeenth, eighteenth, and nineteenth centuries. This exhibition will feature these maps, along with important books and atlases previously given to the Historical Society by Mr. Voorhees.

"Soldier of Peace: George C. Marshall and the Nobel Peace Prize," Oct. 4, 2003–Jan. 25, 2004. This exhibition, organized by the George C. Marshall Foundation, commemorates the 50th anniversary of George C. Marshall being awarded the Nobel Peace Prize. The exhibition also commemorates the 50th anniversary of the founding—at the suggestion of President Harry Truman—of the George C. Marshall Foundation for the purpose of preserving the papers and documenting the contributions of the man called "the organizer of victory" of World War II.

"The Civil Rights Movement in Virginia," Feb. 7—June 20, 2004. This exhibition begins with an exploration of the important legal challenges mounted against segregation in the 1940s. In the 1950s, the movement for African American civil rights gathered momentum in Virginia with the Prince Edward County schools case that was combined with cases from other parts of the country. The Supreme Court decided the issue in 1954 in Brown v. Board of Education. In reaction, Virginia's political establishment began a campaign termed "Massive Resistance," which was a concerted

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effort to block school desegregation. Special attention is given to "The Lost Class of 1959," a group of students whose schools were closed by authorities rather than have them integrated. In the 1960s came the lunch counter sit-ins and other moves to desegregate public accommodations, public acts that helped prompt the creation of the Civil Rights Act of 1964. At the same time, civil rights agitation on behalf of African American voting rights resulted in the Voting Rights Act of 1965. An important feature of the exhibition will be on-screen interviews with veterans of the civil rights movement and ordinary people, black and white, recalling those turbulent times.

"Painted History: The Landscapes of Valley View Farm," Feb. 21–Aug. 15, 2004. Situated in Fauquier County, in the hunt country of the northern Piedmont, Valley View Farm is an idyllic historic property that evokes the spirit of Old Virginia. A Quaker pastor who owned the farm in the 1850s housed freed slaves there and also hid runaways. Stonewall Jackson's army camped on the property. Throughout the twentieth century, the farm operated as a cattle business. This exhibit features landscapes by contemporary artist Andrei Kushnir that evoke the experience of visiting the farm. Family photographs will also be presented.

"Divorce in Antebellum Virginia," Thurs., Jan. 15, 2004 at noon. From the end of the Revolution until 1851, divorces were granted only by petition to the Virginia legislature. In his latest book, *The Great Catastrophe of My Life: Divorce in the Old Dominion,* Thomas Buckley explores the lives and legal struggles of the men and women who sought release from unhappy marriages in this restrictive legal environment. Thomas E. Buckley, S.J., is professor of American religious history at the Jesuit School of Theology at Berkeley and a member of the doctoral faculty at the Graduate Theological Union.

" 'Liberating Lifescripts': Prince Edward County, Va., and the Roots of Brown v. Board," Thurs., Feb. 19, 2004 at noon. As the result of a courageous school boycott in 1951, Prince Edward County's black community found itself at the center of one of the most important court cases in United States history, Brown v. Board of Education (1954). Kara Miles Turner will explore the roots of the boycott, especially the cultural and activist groundwork laid by earlier generations. A historian of the black educational experience in Prince Edward County, Dr. Turner is assistant dean of the College of Liberal Arts at Morgan State University.

The Library of Virginia

The Library of Virginia produced a series of events in celebration of Archives Week, including noontime talks, an evening program, and "behind the scenes tours" of The Library of Virginia. Events included in the celebration were: "The Many Worlds of Littleton Waller Tazewell: Hidden Histories in the Tazewell Family Papers," a noontime talk presented by Trenton Hizer, Senior Archivist. In addition to containing the political correspondence of senators Henry Tazewell and Littleton Waller Tazewell, the Tazewell Family papers also provide great insight into other aspects of national, state, and local history, including African-American, agricultural, legal, maritime, and social and cultural history, as presented through the writings and documents of several generations of one prominent Virginia family.

"Bringing History to Life: Using Primary Sources in Living History Presentations," a noontime talk presented by Mark Greenough, a co-founder and director of Living History Associates, Ltd. Mr. Greenough discussed his experiences using Virginia's rich historical resources and the importance of archival records to his work creating authentic 17th, 18th and 19th-century historical characters.

"Our Collective Memory: A Panel Discussion on the Enduring Value of Archives." Using their experiences working in archives as researchers and archivists, the panel explored the nature and enduring value of archives in a democratic society. Participants in the discussion were: DeAnne Blanton, senior military archivist with the National Archives in Washington, D.C., and co-author of *They Fought Like Demons: Women Soldiers in the American Civil War;* Dianne Swann-Wright, co-author of *A Way Out of No Way* and project historian for *Getting Word,* the African-American Oral History Project at Monticello; and James E. Wootton, executive director of the Capitol Square Preservation Council. Joan Echtenkamp Klein, Assistant Director for Historical Collections at the Claude Moore Health Sciences Library at the University of Virginia, was the moderator.

"Radio in Virginia," Dec. 1, 2003–July 17, 2004. This exhibit uses the WRVA collection to explore the rise of radio in the commonwealth. Established in 1925, WRVA was one of the earliest radio stations in Virginia. One component of this exhibition on radio will be a listening station that will offer speeches and music from the sound recordings in the WRVA collection. Selected recordings are being transferred to CD with a funds provided by the National Historic Publications and Records Commission (NHPRC).

"Elizabeth I: Ruler and Legend," Dec. 22, 2003–Feb. 17, 2004. "Elizabeth I: Ruler and Legend" is a national traveling exhibition organized by the Newberry Library's Center for Renaissance Studies, in collaboration with the American Library Association's Public Programs Office. The exhibition commemorates the 400th anniversary of Elizabeth's death.

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A*CENSUS Working Group Breaks New Ground

The working group charged with developing and conducting a comprehensive nationwide census of the archival profession, A*CENSUS, began deliberations about the scope and nature of this unprecedented collaborative effort during its first meeting in Chicago, November 14–16. Funded by the Institute for Museum and Library Services (IMLS), A*CENSUS (Archival Census and Education Needs Survey in the U.S.) seeks to define the universe of archivists currently in the workforce, determine the knowledge and skills they need to do their jobs now and in the future, and provide graduate and continuing education programs with baseline data to support recruitment and training of new archivists.

A broad range of archival interests are represented within the working group, including graduate archival education programs, continuing education programs, and the following national and regional organizations: Academy of Certified Archivists, Association of Moving Image Archivists, Conference of Inter-Mountain Archivists, Council of State Historical Records Coordinators, Historically Black Colleges and Universities, Mid-Atlantic Regional Archives Conference, Midwest Archives Conference, National Archives and Records Administration/Modern Archives Institute, National Association of Government Archives and Records Administrators, New England Archivists, Northwest Archivists, Inc., Rare Books and Manuscripts Section of the Association of College and Research Libraries, Society of American Archivists, Society of American Archivists Diversity Committee, Society of California Archivists, and Society of Southwest Archivists.

The goal of A*CENSUS is to reach everyone in the United States who works with archival materials. The project will seek active participation from all archival associations in the U.S., as well as many organizations serving closely allied fields whose members bear significant responsibility for historical records, including librarians, local historians, records managers, and museum curators.

According to Mid-Atlantic Regional Archives Conference (MARAC) chair Lisa Mangiafico "MARAC is delighted to participate in and fully supports this groundbreaking effort, which will help to shape the individual and collective interests of the archival community."

Current plans call for the census to occur during the spring of 2004, with preliminary reports available by the time of the Society of American Archivists annual meeting in Boston in August. Stay tuned for more information about the A*CENSUS project and when you can expect to receive your survey. For more information, contact Michael Knies at 570-941-6341 or refer to www.archivists.org.

Contact: Michael Knies
University of Scranton
570-941-6341
Michael.Knies@Scranton.edu

MARAC Meeting Scholarship Reminder!

Deadline for applications for the Spring 2004 Marsha Trimble MARAC Meeting Scholarship is **March 15, 2004.**

Deadlines for both the MARAC Workshop Scholarships and Meeting Travel Assistance Awards for the Spring 2004 meeting are **March 15, 2004.**

Deadline for the Leonard Rapport Modern Archives Institute Scholarship for the Summer 2004 session is **March 1, 2004.**

See the MARAC website for details or contact:

Tom Connors
Broadcasting Archives
Hornbake Library
University of Maryland
College Park, MD 20742
301 405-9255 (office)
301 314-2634 (fax)
tconnors@umd.edu

Business Meeting Minutes—Fall 2003

November 1, 2003, Gettysburg Hotel, Gettysburg, PA.

CALL TO ORDER
8:27 a.m.

APPROVAL OF THE SPRING 2003 BUSINESS MEETING MINUTES
John LeGloahec moved that the minutes be approved. Motion carried.

CHAIR'S REPORT
On October 21 Phil Kimball of Kimball & Associates (K & A) told Lisa Mangiafico, MARAC Chair, that he was going into business with The Kellen Company, another association management organization, and that K & A would be dissolved. Our contract with K & A is not assignable; we have no obligation to go with The Kellen Company. Richard Cristol, Executive Vice President of The Kellen Company, met with the Steering Committee on Thursday, October 30. Although the Steering Committee was favorably impressed with his presentation, they are not ready at this time to commit to The Kellen Company. They will be seeking proposals from other management firms. The transfer of K & A to The Kellen Company will happen around the Christmas holidays. Catherine Lamoureux, MARAC's K & A administrator, will continue with K & A and MARAC until that time.

The Chair reported that organizational committees are active. She encouraged others in MARAC to serve on a committee. There are committee vacancies now that need to be filled so it is a good time to become more active.

VICE CHAIR'S REPORT
Susan McElrath, MARAC Vice-Chair, reported on the next two upcoming meetings: Arlington, Virginia, April 22-24, 2004 and Pittsburgh, Pennsylvania, September 29–October 2, 2004. The conference hotel for Arlington is the Key Bridge Marriott; room rate is $120 per night, the lowest conference hotel rate since the Richmond meeting in 2001. The luncheon speaker will be Anthony Pitch, author of *The Burning of Washington: The British Invasion of 1814* and a forthcoming book on the assassination of Abraham Lincoln. The Friday evening reception will be at the Women's Memorial at Arlington National Cemetery. The conference hotel for the Pittsburgh meeting will be the Omni William Penn Hotel; the room rate is $128. The reception will be held at the Soldiers and Sailors Memorial Hall in the Oakland section of Pittsburgh. Civil War re-enactors will be camped on the lawn in front of the Hall for the weekend and will mingle at the reception.

Jim Gerencser, Program Committee Co-Chair for the Gettysburg meeting, thanked the members of the Program Committee and gave special recognition to Cheryl Stadel-Bevans for her exemplary work as program editor.

Pam Whitenack, Local Arrangements Committee Co-Chair for the Gettysburg meeting, thanked the members of the Local Arrangement Committee and others who had helped with the meeting.

TREASURER'S REPORT
John LeGloahec, MARAC Treasurer, reported that the income was primarily from dues. He explained that he had added back $15,000 that changes some of the figures to show that the $15,000 is held in an investment account. The $15,000 is still ours; it was merely shifted between categories. The audit of MARAC's books was completed and all is in order. The proposed budget for the Arlington Spring 2004 meeting was approved. Conference incomes have been good over the last conferences. The Trenton meeting yielded a profit of over $8,000. Local Arrangement Committees have been stringent in budgets and oversight, which has led to a comfortable bottom line. MARAC's tax free status in almost every state—although not Pennsylvania—has also helped.

AWARDS ANNOUNCEMENTS/ PRESENTATIONS

Arline Custer Memorial Award
The Committee received nine books and two journals series (which were considered in the book category) and seven journal articles. Committee members were very pleased with the variety and quality of this year's submissions. The committee voted to award the book prize to Arthur H. Aufses and Barbara Niss for their work, *This House of Noble Deed: The Mount Sinai Hospital, 1852-2002*, (New York: New York University Press, 2002). Joseph-James Ahern won the article prize for " 'We had the Hose Turned on Us!': Ross Gunn and the Naval Research Laboratory's Research into Nuclear Propulsion, 1939–1946" (*Historical Studies in the Physical and Biological Sciences*, vol. 33, part 2, pages 217-236, 2003).

Service Awards
Lisa Mangiafico, on behalf of Faye Haskins, Outreach Committee Chair, presented MARAC Service Awards to: Richmond Williams, Registered agent in Delaware for MARAC; Richard Wood, 1996-97 MARAC editor; Charles Greifenstein, 1997-1999 MAA editor; Karl Neiderer, Local arrangements co-chair, Trenton meeting; Ben Primer, Local arrangements co-chair, Trenton meeting; Gary Saretzky, Program Committee co-chair, Trenton meeting; and Alex Magoun, Program Committee co-chair, Trenton meeting.

Scholarships
Tom Connors, Education Committee Chair, presented the awards. Joanne Archer was awarded the Marsha Trimble MARAC Meeting Scholarship. Joanne is currently project archivist for the National Trust Library, a

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One Common Archivist's Struggles with EAD
A Cautionary Tale

Rachel Onuf of the Historical Society of Pennsylvania was kind enough to adapt her talk at a MARAC Gettysburg session for these pages. The *Mid-Atlantic Archivist* would welcome responses on this topic for future publication.

This Fall I was asked to fill in on a panel about "Advances in EAD Automation" at the Gettysburg MARAC meeting. This was a daunting prospect. The other panelists were Daniel Pitti, one of the big daddies of EAD, and John Rees, designer of an Access database for encoding finding aids. I could not speak with any sort of authority about EAD automation, but I agreed to tell the tale of an inexpert, mediocre, and possibly outright lame practitioner. Here is my story, warts-and-all.

The Historical Society of Pennsylvania, where I work, got into the EAD game in 2000, when the Philadelphia Area Consortium of Special Collections Libraries (PACSCL) received a grant from the Gladys Krieble Delmas Foundation to farm out encoding of existing finding aids to a vendor. The vendor would then return the files to us on a CD so we could pop them online. In addition to expeditiously mounting our finding aids online, our goal was to learn enough about encoding by cleaning up the files and attending the SAA EAD workshops that we would be able to start encoding new finding aids on our own.

A consortial project is a great way to get into EAD, whether you are a beginner hoping to learn the ropes or a more advanced user looking to play a leadership role. This project emphasized peer-to-peer training, with five lead institutions taking part in the first round of encoding and mounting finding aids so that the rest of us could benefit from their experience. Rob Cox, the head of the steering committee for the grant, committed to lead the project, which succeeded largely due to his determined steering of participating PACSCL members.

At HSP, I was working on a different grant with a team of seven people, surveying all of the archival collections at the Society, but we had some time we could dedicate to "other duties as assigned." The Delmas project became one of those duties and it quickly snowballed. We realized that although there were over 4,000 collections at the Society there were only about forty existing finding aids, and then only if we applied that term very liberally. The guides were poorly written, idiosyncratically formatted, and often missing scope and content notes and other basic elements.

Although it was not pleasant work, we hammered out a basic template for our finding aids by reviewing the EAD tag library and deciding which elements we wanted to require, ensuring completeness and consistency. We are still using that template. Another unanticipated benefit of the prep work was that we improved our legacy finding aids by adding information and even, in a few instances, doing some reprocessing in conjunction with the rewriting. Fortunately, we had staff to take on this additional work, or else we might have been confronted with the unanticipated dilemma of deciding whether or not to encode substandard finding aids.

We managed to get a pile of decent finding aids off to the vendor, and soon they returned on a CD, which led to a mini-collapse. Learning the rudiments of EAD was a breeze compared to learning how to take a CD of encoded finding aids and mount them online. How do you clean up the files? How do you convert them to HTML, so users with browsers that do not support XML can still use the finding aids? How do you load files onto the server? Who controls the server? What stylesheets do you use, and how are they applied?

This is where the model set up by the grant helped immensely. Rob visited many of us at our institutions for hands-on training; supplied us with stylesheets that were more elegant than those available through SAA; and gave us step by step instructions for how to clean up the files, validate them using XMetal software, convert them to HTML using Saxon, and mount them on a website.

This is when the real problems started. Although the cleanup and mounting was easy enough to do with coaching, it was difficult to sustain this activity in the regular work environment and equally tough to do it in bits and pieces over long stretches of time. In retrospect, I should have done nothing but work on the finding aids for one or two weeks in order for it to become a completely familiar process, so that it would be easier for me to do intermittently. Since the majority of my time was dedicated to another grant-funded project, however, this would have been difficult. So I started encoding at home, which was initially okay, but as the novelty of EAD wore off, working at home became an excuse for not working on the files at work, and I started finding many excuses for not working on the files at home, either.

I also needed to put cleanup to the side and start to encode newly created finding aids as grant deadlines promising EAD finding aids approached. I tediously cut and pasted these MS Word documents into an existing encoded finding aid, using a basic text editor. For the seemingly endless box

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and folder listings, I tried my best to use macros to semi-automate the encoding process. The work was so mindless and time consuming that I found it increasingly difficult to continue in the face of other looming responsibilities.

Thus, once the finding aids I absolutely had to mount were up, all encoding ground to a halt. I am now staring at three years of sporadic forays into encoding which have left me with the following: finding aids in MS Word, finding aids encoded during the Delmas grant that still need to be cleaned up and mounted, and finding aids partially encoded by me. I have finding aids on the website in EAD Version 1.0 that need to be converted to EAD Version 2002. I have finding aids on my work computer, on my home computer, on disks, on CDs, and sent back and forth to myself as email attachments. To cap it off, HSP has a neat new Content Management System (CMS) website but the encoded finding aids are still on the old site. The links are broken, so even the EAD 1.0 finding aids that used to be up are not currently available through our new site.

This leads to many New Year's resolutions. Our technology vendor is working to get me access to the files on the old site so I can fix the links. I am working on an inventory of existing finding aids, consolidating them all on my work computer and determining at what stage I abandoned them. I need to commit time and attention to this and let my supervisor know that this is a priority. Most critically, I need to set up a system in which encoding happens automatically, to stem the tide of finding aids currently being created in MS Word by a small army of processors on various grant projects.

The MS Access database by John Rees is a model worth testing, and he happily sends a copy and shares his expertise with any who request it. I have no excuse for not tapping local expertise, since I happen to live with Rob Cox. I need to ask him nicely to come into HSP and set up the most recent version of the MS Access database he uses and help me set up whatever EAD 2002 files I need. Once finding aids are being created in a database environment that encodes automatically, I can tackle conversions and other files in limbo, one chunk at a time.

This is only one story out of many, and hopefully it represents the exception rather than the rule. We will soon have a better idea, at least for the Philadelphia area. As a follow-up to the Delmas grant, PACSCL has sent a questionnaire about EAD implementation to member institutions, as well as Delaware Valley Archivist Group (DVAG) members, to gather more concrete information about the use of EAD in area archives. My sense is that EAD is very much alive but that those of us who believe in it may be having some trouble keeping up, either with the conversion from EAD 1.0 to EAD 2002, with the creation of new finding aids, with the revision of existing finding aids, with a changing technological environment, or with some charming combination of these factors.

The full workshops, large conference sessions, and many articles that discuss facets of EAD are proof of the continued interest of the profession, including those who have implemented EAD and those who are still thinking about it. We can look to the innovators of EAD automation, like Daniel Pitti and John Rees, to provide increasingly effective tools to help us encode appropriately and efficiently. The onus also lies on us, the sometimes lame practitioners, to make sure that EAD is and remains a priority for our institutions, and to put into practice what we preach.

Rachel Onuf
Historical Society of Pennsylvania

MARAC Scholarship Winners
Fall 2003

The following MARAC members were recipients of Fall 2003 MARAC meeting and travel assistance scholarships:

Joanne Archer received the Marsha Trimble MARAC Meeting Scholarship.

Joanne is currently employed at the National Preservation Trust Library at the University of Maryland. She is an August 2003 graduate of the University of Maryland's double Master's degree program in history and library science.

Rachel Ban and **Anne Ramsay** received MARAC Meeting Travel Assistance Scholarships.

Rachel is currently employed by History Associates Inc. of Rockville, Maryland. She is a December 2002 graduate of the University of Maryland's double Master's degree program in history and library science.

Anne Ramsay is currently employed by the Doris Duke Charitable Foundation Archives in Somerville, New Jersey. She received an MLIS from Simmons College, Boston, Massachusetts, in May 2003, and an MA in History in January 2004 from the same institution.

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Funded by the National Endowment for the Humanities.

"Brown v. Board of Education," Dec. 29, 2003–July 31, 2004. This small exhibition marks the 50th anniversary of the Supreme Court decision that declared "separate but equal" unconstitutional. Using materials from the papers of governors Thomas B. Stanley and J. Lindsay Almond, newspapers, photographs, and other items, this exhibition will examine how Virginia responded to the decision by adopting the policy of interposition and massive resistance and by closing schools in a futile effort to maintain separate schools for white and black students.

"Begging For Divorce: Virginians Petition Their Legislature," Tues, Jan. 13, 2004 at noon. Author Thomas Buckley will discuss the usefulness of the Library of Virginia's petition collection, records he has mined extensively, and the treasures the collection contains for understanding the state's history and the lives of ordinary Virginians, focusing on race, religion and divorce. After his talk he will sign copies of his book *The Great Catastrophe of My Life: Divorce in the Old Dominion.*

Caucus Representative
Laura Drake can be reached at
(804) 236-3713 or
ldrake@lva.lib.va.us

West Virginia

The Bishop Bernard W. Schmitt Catholic Heritage Center was dedicated on October 31, 2003 in Wheeling, West Virginia. Named for the current bishop of the Diocese of Wheeling-Charleston, who has been committed for years to preserving the Catholic heritage of West Virginia, it will house the diocese's archives and in the future will offer opportunities for genealogical research, displays and other programs. For more information, contact Tracey Rasmer at: trasmer@dwc.org.

Caucus Representative
Debra Basham can be reached at
(304) 558-0230 ext. 702
Debra.Basham@wvculture.org

Digitization Course for Cultural and Heritage Professionals

The School of Information and Library Science at the University of North Carolina, Chapel Hill in conjunction with the Humanities Advanced Technology and Information Institute, University of Glasgow, Rice University's Fondren Library, and Duke University Libraries, is pleased to announce the fifth Digitization for Cultural and Heritage Professionals course, May 16–May 21, 2004. The course ran at Rice University, Houston in 2000 and 2001 and at UNC-Chapel Hill in 2002 and 2003. Full information, course details, and an online registration form can be found on the SILS web pages at: www.ils.unc.edu/DCHP.

With a new curriculum for 2004, this one-week intensive course will consist of lectures; seminars; lab-based practicals (offering both guided tuition, as well as an opportunity for individual practice) and visits to the UNC and Duke University libraries. The teaching team includes Drs. Seamus Ross and Ian Anderson from Glasgow, Dr. Helen Tibbo from UNC-CH, and Dr. Paul Conway from Duke University, and Dr. Lisa Spiro from Rice.

Enrollment is limited, so please register early to confirm a place.

COSTS, REGISTRATION, AND DEADLINES. Course Fees (including study materials, mid-morning coffee, lunch, afternoon coffee breaks, and two dinners. Accommodations are not included):

- Advanced booking price: $700 (if a place is booked and the course fees are paid by February 15th, 2004).
- Normal price: $800 (if a place is booked and the course fees are paid after February 15, 2004).

Please use the web page to register online at: www.ils.unc.edu/DCHP.

For registration questions, contact:

Ms. Lara Bailey
School of Information and Library Science
Manning Hall CB#3360
University of North Carolina at Chapel Hill
Chapel Hill, NC 27599-3360
Phone: 919.963.8366
Fax: 919.962.8071
ljbailey@email.unc.edu

For course content questions, contact:

Dr. Helen R. Tibbo
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Manning Hall CB#3360
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Tibbo@ils.unc.edu

Call for Papers:

"The Golden Triangle: History, Archives, and Records Management"

MARAC, Pittsburgh, Pennsylvania, Sept. 29–Oct. 1, 2004

Panel and paper proposals are now being solicited for the Semi-Annual Meeting of the Mid-Atlantic Regional Archives Conference, to be held in Pittsburgh, Pennsylvania, on September 29–October 1, 2004.

The conference will focus on "The Golden Triangle: History, Archives, and Records Management." The Program Committee seeks papers and session proposals that will fit into one of three tracks—basic, intermediate, or advanced archival topics (acquisition, arrangement and description, preservation, reference, outreach, specialized collections, cutting-edge technology), records management, and topical (history-oriented themes—for example, but not limited to, the confluence of the rivers, U.S. expansionism, gateway to the west, French and Indian War anniversary, steel manufacturing and labor) related to archives. Sessions range from a moderator and three speakers, two speakers and a commentator, roundtable discussion, debate, to an open forum.

Proposals (for one paper or an entire session) of no more than 1 typewritten page (double-spaced) should be submitted to the address below. Please include the following:

- Contact person (name, institution, address, phone, fax, email)
- Speaker(s) (name(s), institution, address, phone, fax, email)
- Moderator (name, institution, address, phone, fax, email)
- Title of session/presentation
- Short description of proposal

The deadline for proposals is January 15, 2004. Late submissions may be considered.

Please respond to:

Susan Hamburger
Co-Chair, MARAC Fall 2004
Program Committee
The Pennsylvania State University
126 Paterno Library
University Park, PA 16802
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FAX 814/863-7293

MARAC
MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

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unit of the University of Maryland's Special Collections Department. The Education Committee voted to award travel assistance awards to the two runners-up for the Marsha Trimble MARAC Meeting Scholarship. These awards were presented to Rachel Ban of History Associates, Rockville, Maryland, and Anne Ramsey of the Doris Duke Charitable Foundation, Somerville, New Jersey.

OLD BUSINESS

Educational Endowment Fund Campaign
The Steering Committee received a policy from the Development Committee to manage the Educational Endowment Fund. The policy was approved and will be on MARAC's Web site. Jim Byers, Chair of the Development Committee, talked about the two challenge grants to MARAC from an anonymous donor and gave an update on the status of the current one, which will expire on December 31, 2003. We have $2600 in hand now, and need to raise $1400 more by the end of December to meet the conditions of the grant. People who had signed up for cancelled tours at the Gettysburg meeting had been asked to donate the tour fee to the endowment fund. All members of MARAC are encouraged to donate to the Educational Endowment Fund to help take advantage of the most generous offer of our anonymous donor. Lisa Mangiafico thanked the donor on behalf of MARAC.

NEW BUSINESS
None

ANNOUNCEMENTS
Tom Connors made an announcement about the Modern Archives Institute (MAI), reporting that there is always a slot reserved for the MARAC MAI Scholarship winner, so no potential applicant should be dissuaded from applying if he/she hears that the MAI has no more slots for students.

On behalf of the Arlington Local Arrangements Committee John LeGloahec made the Arlington Spring 2003 conference presentation.

ADJOURNMENT
John LeGloahec moved that the meeting be adjourned. Motion carried and meeting adjourned at 9:12 a.m.

MARAC
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The Mid-Atlantic Archivist (MAA) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes interested individuals who live and work in Delaware, the District of Columbia, New Jersey, New York, Maryland, Pennsylvania, Virginia, and West Virginia. MARAC seeks to promote the professional welfare of its members; to effect cooperation among individuals concerned with the documentation of the human experience; to enhance the exchange of information among colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audio-visual and related special research collections, and records managers; and to encourage professional involvement of those actively engaged in the acquisition, preservation, bibliographic control and use of all types of historical research materials.

Individual annual membership dues are $35. The dues year runs from October 1 through September 30. Membership is not open to institutions, but institutions may purchase subscriptions to *MAA* at $35 per year.

Membership applications should be addressed to: MARAC,
8233 Old Courthouse Road, Suite 200, Vienna VA 22182; (703) 556-4905;
fax: (703) 790-0845; **catherine@lamoureux.us.**

Material for publication should be sent to Katy Rawdon-Faucett, Archivist, The Barnes Foundation, 300 North Latch's Lane, Merion PA 19066;
(610) 667-0290 x1048; fax: (610) 664-4026; **krawdon@barnesfoundation.org.**

Deadlines are February 15, May 15, August 15 and December 1.

Advertising rates and requirements may be obtained from the Editor.